



School District No. 54 (BULKLEY VALLEY)

“To empower all learners to live the challenges of a diverse and changing world”

February 14, 2023

P.O. Box 758
Smithers, BC
V0J 2N0
Ph. (250) 877-6820
Fax (250) 877-6835

SUMMER STUDENT EMPLOYMENT TEMPORARY JOB POSTINGS

POSITION: MAINTENANCE – STUDENT LABOUR – (Two Positions Available)
8 HRS /DAY (7:00 AM – 3:30 PM) *(POTENTIAL FOR 10 HRS / PER DAY 4 DAYS PER WEEK IN JULY AND AUGUST)
APRIL 24, 2023 TO AUGUST 25, 2023

LOCATION: Maintenance Department

PAY RATE: \$18.37 per hour effective July 1, 2022, increasing to \$19.38 effective July 1, 2023.

NOTE: Incumbents who successfully complete this work assignment will be eligible to receive a \$2,000 scholarship to a post-secondary program of their choice.

QUALIFICATIONS:

Preferences will be given to applicants with training or experience in maintenance including, but not restricted to:

- Currently enrollment in a post-secondary education program and will be returning to studies in the fall of 2023 (*proof of registration will be required*)
- Enrolled in a post-secondary education program
- Three months previous experience relevant to the position required
- Competent in the use and care of tools and equipment common to the position
- Ability to communicate effectively using courtesy and tact in the exchange of data or information
- Ability to use judgment in applying clearly established methods and procedures
- Workplace Hazardous Materials Information System (WHMIS) Certificate
- Familiarity with and Workers' Compensation Board (WCB) safety procedures
- Maintains the confidentiality of sensitive information seen or heard
- Valid "N" BC Drivers' License
- An exemplary driving record as demonstrated by a current driver's abstract
- Physical capability to perform the job duties

DUTIES:

- Assist maintenance staff as required
- Perform general maintenance related duties as directed

POSTING CLOSING DATE: Friday March 10, 2023

STARTING DATE: Monday, April 24, 2023

Interested persons should submit their cover letter and resume (including references) to:

Bobbie Kingsmill, Human Resources Administrator

Email: contact-sd54@sd54.bc.ca

School District #54 (Bulkley Valley)

P.O. Box 758, Smithers, B.C. V0J 2N0

**** In addition, please include when you will be available for an interview if shortlisted. ****

ONLY APPLICANTS CHOSEN FOR INTERVIEWS WILL BE CONTACTED.

