



**School District #54 (Bulkley Valley)**  
**JOB DESCRIPTION**  
**MAINTENANCE – JOURNEYMAN PAINTER**  
Location: District

**SUMMARY:**

Reporting to the Supervisor of Operations, the Painter, using District vehicles, equipment and tools, provides a broad range of painting and maintenance services to District facilities and equipment, including but not limited to installations and repairs.

**DUTIES**

- Prepares surfaces and applies decorating materials, including paints, stains, varnishes, lacquers and wall coverings to a variety of surfaces; and working as a team member to ensure the timely resolution of general district maintenance requirements (e.g. snow removal and mail delivery, equipment and furniture deliveries, temporary structures removal and setup, etc).
- Determines material requirements, reports on work in progress, proposes changes in plans and schedules and advises Supervisor of Operations
- Performs duties from scaffolds and ladders, operates spraying equipment and fills, tapes and finishes drywall
- Ensures quality workmanship and safety of work sites
- Loads and unloads vehicles, transports materials and equipment as required
- Assists in the cleanliness of the shop, work areas and grounds
- Maintains the confidentiality of information seen or heard
- Afternoon shift during the school year may be required
- Communicates effectively using courtesy, tact and discretion with school staff, students and parents in the explanation and clarification of information
- Maintains the confidentiality of information seen or heard
- Works as a team member to ensure the timely resolution of general maintenance requirements (e.g. snow removal, mail delivery, equipment & furniture deliveries, temporary structures removal and set-up, etc.)
- May be required to perform other assigned comparable duties which are within the scope of knowledge, skills and abilities required by this class specification

**QUALIFICATIONS:**

- Completion of Grade 12 (Dogwood Certificate)
- Valid BC Trade Certification as a Journeyman Painter
- 2 years of related experience
- Basic knowledge of computers
- Thorough and current knowledge of the standards, practices, regulations, methods, tools and equipment of the trade
- Provides the basic tools common to this trade
- Demonstrated ability to use initiative to determine, judge and select appropriate course of action
- Workplace Hazardous Materials Information System (WHMIS) Certificate and familiarity with Workers' Compensation Board (WCB) safety procedures
- Valid Class 5 – BC Driver's Licence and an exemplary driving record as demonstrated by a current drivers' abstract
- Physical capability to perform the job duties

**N.B.** This description contains the elements necessary for the identification and evaluation of the job. It is not an exhaustive list of the duties to be performed. Duties not listed should not affect the evaluation.

Agreed to:

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CUPE Job Description Committee

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CUPE Job Description Committee

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Secretary Treasurer