



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
JANUARY 28, 2020
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: Trustees: F. Farrell, L. Kearns, F. Krishan, P. Michell. E. Quinlan, J. Williams, J. Krauskopf

Staff: M. McDiarmid – Superintendent
M. Monkman – Assistant Superintendent
D. Margerm – Secretary Treasurer
T. Bancroft – Director Facilities & Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:01pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams welcomed all guests present and welcomed everyone back everyone to a new year. She reminded everyone that schools have been through a lot since we last met, a Christmas concert canceled because a flu took out most of the students and staff and we have endured days of record breaking cold weather!

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Quinlan and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of December 10, 2019. There being none, the regular meeting minutes of December 10, 2019 were declared approved as presented.

5. LEARNING PORTION: “ *Teaching in the Cloud*” - SSS and BVEC English-Humanities teachers, Aimee Richmond, Elaina Staplin and Leslie McCurrach provided insight into how cloud-based technologies are transforming the teaching and learning environments for themselves and their students to the Board and guests.

6. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the student achievement report to the Board. Semester one is coming to a close in for our two secondary schools. Trustees met last week to review feedback from the strategic planning sessions held with the community and student consultations. Early Kindergarten registration took place the week of January 20-24, 2020.
- Superintendent McDiarmid presented the District initiatives report to the Board. Ms. Fullerton will be back in the District to work with teacher to co-plan and co-teach lessons for their peers on February 3 and 4th. The PLC/NOII cohort met on January 27th for their second session of the year. Early incentive notice for teachers and administrators will be going out soon to teachers and administrators thinking about retiring in June 2020. Our CMC partnership continues to be strong in the second semester with the Professional Cook course to be held in Smithers and the Welding program to be held in Houston. Assistant Superintendent Monkman and administrators Ms. Krall and Mr. McAulay attending two separate teacher recruitment days at UNC and UVIC. The renewal of our Local Education Agreement with the Witset First Nation is underway. February 14th is another Professional Development Day with workshops on going throughout the day.
- Superintendent McDiarmid presented the school based initiatives report to the Board. The SSS Senior Robotics Students travelled to Port Moody, BC where they participated in the annual Vex Robotics Competition and visited several programs at UBC. WPS will be hosting another Breakfast & Books on January 29th. Family Literacy Week is January 26 – February 2 and the focus will be on Canadian Authors.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **HSS** - 80+/- Grade 8-12 students from Houston Secondary to travel up to Hudson Bay Mountain on January 15th , (*since cancelled due to extreme weather*) and February 28, 2020. The purpose of this trip is to take part in a day of skiing and snowboarding and to support the PE Curriculum and health living. All Board requirements have been met for these trips.
 - **SSS** – 12 +/- Grade 10-12 Senior Robotics Students from Smithers Secondary to travel to Port Moody, BC January 16-19, 2020. The purpose of this trip is to attend and participate in the Vex Robotics Competition, in addition they will also be visiting UBC. All Board requirements have been met for this trip.
 - **SSS** – 80 +/- Grade 8 students from Smithers Secondary to travel up to Hudson Bay Mountain on January 23rd and February 27th , 2020. The purpose of this trip is to take part in a day of skiing and snowboarding and to support the PE Curriculum and personal/social core competencies. All Board requirements have been met for these trips.
 - **SSS** – 5 +/- Grade 10-12 students from the Bulkley Valley Learning Centre to travel up to Hudson Bay Mountain on February 5th and 6th, 2020. The purpose of this trip is to take part in a day of skiing and snowboarding and to support the PE Curriculum. All Board requirements have been met for these trips.
- The following field trip require final **approval** by the Board of Education:
 - **SSS** – 27 +/- Grade 10-12 SSS Sr. Concert Band and SSS Sr. Jazz Band Students travelling to Havana, Cuba to take part in the "Arts in Cuba" for the during the period of April 3rd – April 12, 2020. Pre-approval was given by the Board at the June 18, 2019 board meeting. All Board requirements have now been met for this trip.

MOTION: It was moved by Trustee William and seconded by Trustee Quinlan.

*"That the Board **approve** the proposed field trip to Havana, Cuba as outlined."*

CARRIED

The following field trip requires approval *in principle* by the Board of Education:

- **HSS** – 11 +/- students from Houston Secondary School to travel to Honshu Island, Japan. Tentative travel dates are July 4, 2022 to July 13, 2022. The purpose of this trip is to experience Japanese culture and engage in learning about diversity. Final Board approval will be subject to the travel dates being finalized and the required travel documentation being supplied to the board office including the finalized list of students travelling.
-

MOTION: It was moved by Trustee Quinlan and seconded by Trustee Krishan.

*"That the Board approve the proposed field trip to Honshu Island, Japan **IN-PRINCIPLE** as outlined."*

CARRIED

Operations

- Secretary Treasurer Margem presented the operations report to the Board. The 2020-2021 Annual Facility Grant planning process has now started. The public sale of Lake Kathlyn Elementary facility and property is now underway. Offers will be received up until February 3, 2020 @ 3:00pm.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Kearns presented the Operations Committee's Report from the January 14th, 2020 committee meeting.
- Next Meeting Tuesday, February 11th, 2020 @ 5:00pm.

7.b) POLICY COMMITTEE REPORT

- Policy Chairperson Farrell presented the Policy Committee's Report from the January 14th, 2020 policy meeting.
 - The committee recommended approving Policy # 4.320 Complaints Against Employees as outlined.
-

MOTION: It was moved by Trustee Farrell and seconded by Trustee Krishan.

"That the Board approve the draft Policy 4.320 – Complaints Against Employees as outlined."

CARRIED

- The committee recommended approving Policy # 6.800 Environmental Sustainability as outlined."

MOTION: It was moved by Trustee Farrell and seconded by Trustee Quinlan.

"That the Board approve the draft Policy #6.800 – Environmental Sustainability as outlined."

CARRIED

- The committee recommended sending Policy # 6.900 Animals in Schools be sent out for stakeholder consultation.
-

MOTION: It was moved by Trustee Farrell and seconded by Trustee Quinlan.

"That the Board approve the draft Policy #6.900 – Animals in Schools be sent out for stakeholder consultation."

CARRIED

- Next Meeting Tuesday, March 10th, 2020 @ 3:00pm.

7.c) TRUSTEE REPORTS

- Trustee Krauskopf submitted his BCSTA Academy trustee report this month.

8. UNFINISHED BUSINESS

8.1) Surplus Management – The Operations Committee recommended that the Board proceed with appropriating \$550,000 from District surplus in order to being renovations at Smithers Secondary School. Secretary Treasurer Margerm informed the Board about his conversation with the Treasury Capital Division around WPS and school District surpluses. The Treasury Capital Division has asked SD54 to pay a larger portion towards the WPS replacement project.

MOTION: It was moved by Trustee Williams and seconded by Trustee Kearns.

"That the Board approve appropriating \$550,000 from District surplus in order to being renovations at Smithers Secondary School."

6 opposed
1 abstained (Quinlan)
MOTION DEFEATED

9) NEW BUSINESS

9.1) Amended Annual Budget – The Operations Committee recommended to proceed with the first two readings of the 2019 – 2020 Draft Amended Budget Bylaw.

- Secretary Treasurer Margerm outlined the Amended Annual 2019 – 2020 Draft Budget to the Board and guests.

MOTION: *It was moved by Trustee Williams and seconded by Trustee Krishan.*

"That the Board approve the first two readings of the 2019 – 2020 Draft Amended Budget Bylaw."

CARRIED

10. OTHER BUSINESS

- No other business this month

11. READING FILE

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Kearns.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

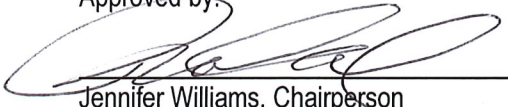
12. CLOSING REMARKS

- Closing Remarks –Next regular Board Meeting will be held on February 25th, 2020 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.

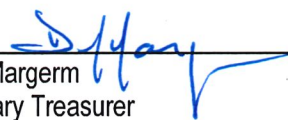
13. ADJOURNED

- The Board meeting was adjourned at 8:14pm.

Approved by:



Jennifer Williams, Chairperson
of the Board of Education



Dave Margerm
Secretary Treasurer