



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
DECEMBER 10, 2019
SCHOOL BOARD OFFICE, SMITHERS BC

PRESENT: Trustees: F. Farrell, J. Williams, L. Kearns, J. Krauskopf, E. Quinlan, F. Krishan

Regrets: P. Michell (Joined the meeting via telephone)

Staff: M. McDiarmid – Superintendent
M. Monkman – Assistant Superintendent
D. Margerm – Secretary Treasurer
T. Bancroft – Director of Facilities and Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:01pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams welcomed all guests present. Trustee Michell sent her regrets but will join the meeting via telephone for the board election section. Chairperson Williams attended the Indigenous Council annual holiday luncheon on December 4th, 2019. At this meeting Ms. Jana Fox demonstrated new electronic resources she has created for use in the classroom.

3. BOARD ELECTIONS

- Secretary Treasurer Dave Margerm explained the Board Election as per Board Policy 1.160 Annual Board Elections.
- Mr. Margerm requested a motion to appoint Mr. McDiarmid and Mr. Monkman as scrutineers for the election proceedings.

MOTION: It was moved by Trustee Williams and seconded by Trustee Quinlan.

“That Mr. McDiarmid and Mr. Monkman be named as scrutineers.”

CARRIED

• ELECTION OF CHAIRPERSON

- Mr. Margerm informed the Board that expression of interest was received from Trustee Williams.
- Mr. Margerm opened the floor for nominations for the position of Chairperson and called for nominations.
- Mr. Margerm called for nominations a second time. Mr. Margerm then called for further nominations a third and last time, and hearing none declared the nominations closed.
- Mr. Margerm announced that Trustee Williams was elected the Chairperson by acclamation.

- **ELECTION OF VICE CHAIRPERSON**

- Mr. Margerm informed the Board that expression of interest were received from Trustee Farrell and Trustee Kearns and Trustee Krishan.
- Mr. Margerm opened the floor for nominations for the position of Vice - Chairperson and called for nominations.
- Mr. Margerm called for nominations a second time. Mr. Margerm then called for further nominations a third and last time, and hearing none declared the nominations closed.
- Trustees voted by secret ballot then Mr. McDiarmid and Mr. Monkman collected the ballots from the Trustees and left the room to tabulate the votes.
- Mr. Margerm announced that Trustee Kearns was elected the Vice Chairperson by ballot voting.

- **ELECTION OF BCPSEA REPRESENTATIVE**

- Mr. Margerm informed the Board that expression of interest was received from Trustee Kearns and Trustee Williams.
- Mr. Margerm opened the floor for nominations for the position of BCPSEA Representative, and called for nominations.
- Mr. Margerm called for nominations a second time. Mr. Margerm then called for further nominations a third and last time, and hearing none declared the nominations closed.
- Mr. Margerm announced that Trustee Kearns was elected to the position of BCPSEA Representative by ballot voting.
- Mr. Margerm announced that Trustee Williams will act as BCPSEA Representative Alternate. Trustee Williams accepted this position as alternate.

- **ELECTION OF BCSTA PROVINCIAL COUNCILOR**

- Mr. Margerm informed the Board that expression of interest was received from Trustee Farrell and Trustee Krishan.
- Mr. Margerm opened the floor for nominations for the position of BCSTA Provincial Councilor, and called for nominations.
- Mr. Margerm called for nominations a second time. Mr. Margerm then called for further nominations a third and last time, and hearing none declared the nominations closed.
- Trustees voted by secret ballot then Mr. McDiarmid and Mr. Monkman collected the ballots from the Trustees and left the room to tabulate the votes.
- Mr. Margerm announced that Trustee Farrell was elected the BCSTA Provincial Councilor by ballot voting.
- Mr. Margerm announced that Trustee Quinlan will act as BCSTA Provincial Councilor representative - Alternate. Trustee Krishan accepted this position as alternate.

- **ELECTION OF INDIGENOUS EDUCATION COUNCIL REPRESENTATIVE**

- Mr. Margerm informed the Board that expression of interest was received from Trustee Farrell and Trustee, Krishan and Trustee Quinlan.
- Mr. Margerm opened the floor for nominations for the position of Indigenous Education Council Representative, and called for nominations.
- Mr. Margerm called for nominations a second time. Mr. Margerm then called for further nominations a third and last time, and hearing none declared the nominations closed.
- Trustees voted by secret ballot then Mr. McDiarmid and Mr. Monkman collected the ballots from the Trustees and left the room to tabulate the votes.
- Mr. Margerm announced that Trustee Krishan was elected the Indigenous Education Council representative by ballot vote.
- Mr. Margerm announced that Trustee Quinlan will act as Indigenous Education Council representative - Alternate. Trustee Quinlan accepted this position as alternate.

MOTION: It was moved by Trustee Williams and seconded by Trustee Quinlan.

“That all ballots be destroyed.”

CARRIED

- Trustee Williams assumed the Chair as Presiding Officer.

4. ADOPTION OF AGENDA

MOTION: It was moved by Trustee Farrell and seconded by Trustee Quinlan.

“That the agenda be accepted as presented.”

CARRIED

5. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of November 19, 2019 or the synopsis of the in-camera meeting minutes of November 19, 2019. There being none, the regular meeting minutes of November 19, 2019 and the synopsis of the in-camera meeting minutes of November, 2019 were declared approved as presented.

6. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the student achievement report to the Board. Secondary schools have issued their first report cards of the year while elementary schools have been communicating student learning through regular communication with parents and guardians. Early Kindergarten registration for the 2020-2021 school year will take place the week of January 20-24th, 2020.
- Superintendent McDiarmid presented the District initiatives report to the Board. The Indigenous Education Council held their annual holiday luncheon last week. During the luncheon, Ms. Fox presented an overview of some of the electronic resources her department has been sharing with teachers. The Trustees attended the annual BCSTA Fall Academy in Vancouver in November. Carolfest 2019 took place on December 4th. An electronic survey about SD54 Strategic Planning has now be placed on the School District website for anyone wishing to contribute to the process. December 9th to 13th is a “Coding Week”, where schools are encouraged to introduce Computational Thinking and Coding Activities to their students. The District will be attending the UBC and UVIC hiring fairs in January to meeting student teachers and share the value of becoming an educator in the Bulkley Valley.
- Superintendent McDiarmid presented the school based initiatives report to the Board. The HSS annual Grad / Staff hockey game will take place on December 19th and the annual turkey lunch and talent show will be happening on December 20th. Christmas concerts will be starting across the district, please contact your child's school for more information.

Field Trip Proposals

- The following field trip has been approved by the Assistant Superintendent:
 - TSE – 50 +/- grade 4-7 students from Twain Sullivan Elementary to travel up to Hudson Bay Mountain on January 31, 2020. The purpose of this trip is to support the PE curriculum and promote healthy living. All Board requirements have been met for this trip.

7.a) OPERATIONS COMMITTEE REPORT

- There was no Operations Committee meeting this month.
- Next Meeting Tuesday, January 14th, 2020.

7.b) POLICY COMMITTEE REPORT

- There was no Policy Committee meeting this month.
- Next Meeting Tuesday, January 14th, 2020.

7.c) TRUSTEE REPORTS

- Trustee's Williams, Kearns, Farrell, Krishan and Quinlan all submitted reports from their trip to the BCSTA Fall Trustee Academy.

8. UNFINISHED BUSINESS

- There was no unfinished business this month.

9. NEW BUSINESS

- 9.1) 2019 – 2020 Facilities Review Recommendations

MOTION: *It was moved by Trustee Williams and seconded by Trustee Quinlan.*

"That the Board request senior administration to investigate and consult on the concept of a daycare at Silverthorne Elementary and request financial support from the MCFD Ministry for daycare facilities."

CARRIED

MOTION: *It was moved by Trustee Williams and seconded by Trustee Kearns.*

"That the Board request senior administration investigate and consult on the reconfiguring Silverthorne to a primary school and Twain Sullivan to an intermediate school."

CARRIED

10. OTHER BUSINESS

- The November 30, 2019 expenditure summary was included in the Trustee Board packages.

11. READING FILE

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Kearns.*

"That the information contained in the Trustee Reading File be received and filed."

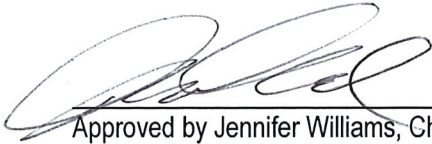
CARRIED

12. CLOSING REMARKS

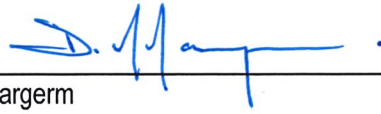
- Closing Remarks – Chairperson Williams wished everyone happy holidays. The next regular Board Meeting will be held on January 28, 2020 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.

13. ADJOURNED

- The Board meeting was adjourned at 7:38pm.



Approved by Jennifer Williams, Chairperson
of the Board of Education



Dave Margem
Secretary Treasurer