



REGULAR MEETING MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)  
NOVEMBER 19, 2019  
SCHOOL BOARD OFFICE, SMITHERS B.C.

**PRESENT:** Trustees: F. Farrell, L. Kearns, F. Krishan, P. Michell. E. Quinlan,  
Regrets: J. Williams, J. Krauskopf  
Staff: M. McDiarmid – Superintendent  
M. Monkman – Assistant Superintendent  
D. Margerm – Secretary Treasurer  
T. Bancroft – Director Facilities & Maintenance  
B. Kingsmill – Recording Secretary

**1. CALL TO ORDER**

- The meeting was called to order at 7:06pm.

**2. TRADITIONAL WELCOME / OPENING REMARKS**

- Vice - Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams and Trustee Krauskopf sent their regrets.
- Vice - Chairperson Kearns welcomed all guests present. School staff thank you for preparing the students for Remembrance Day ceremonies their behavior is always exemplary Vice - Chairperson Kearns spoke of his recent visit with a Kindergarten teacher. She informed Mr. Kearns that she teaches a weeklong Remembrance Day unit with the class based on the "No Stone Alone" and "The Blue Cross" programs. The "No Stone Program" was designed to honour and remember past war veterans while "The Blue Cross" program was to mark their graves with a small blue cross. After the Remembrance Day services in Houston, members of the Houston Legion visit the Houston cemetery and attach a poppy to each of the blue crosses. The Kindergarten class visited the graveyard and each student chose one grave and observed a moment of silence. Once Kindergarten student commented that "We have to be quiet because it was a sad day." Mrs. Margerm, the Kindergarten teacher, has been accepted in the "No Stone Alone" official national program for next year.

**3. ADOPTION OF AGENDA**

- Vice - Chairperson Kearns requested that Item #8 – New Business on the draft agenda be moved to item # 6.

**MOTION: It was moved by Trustee Krishan and seconded by Trustee Quinlan.**

*"That the amended agenda be accepted as presented."*

**CARRIED**

#### **4. ADOPTION OF MINUTES**

- The Chairperson asked if there were any corrections to the regular meeting minutes of October 22, 2019 or the synopsis of the in-camera meeting minutes of October 22, 2019 or the synopsis of the special in-camera meeting minutes of November 5, 2019. There being none, the regular meeting minutes of October 22, 2019 and the synopsis of the in-camera meeting minutes of October 22, 2019 and the special in-camera meeting minutes of November 5, 2019 were declared approved as presented.

**5. LEARNING PORTION: Education Technology in our Elementary Schools–** Teachers Sandra McAulay and Scott Richmond presented an overview of the current technology being accessed in our elementary schools to the trustees and guests.

#### **6. NEW BUSINESS**

- **6.1) 2019 – 2020 Facilities Review**

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**MOTION: *It was moved by Trustee Krishan and seconded by Trustee Farrell.***

*"That the Board move to adjourn to continue the meeting after the 2019-2020 Facilities Review presentation."*

CARRIED

Meeting adjourned at 7:42pm

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- Secretary Treasurer Margerm presented the 2019-2020 Facilities Review to the Board of Education and guests.

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**MOTION: *It was moved by Trustee Farrell and seconded by Trustee Quinlan.***

*"That the Board move to return to the regular meeting."*

CARRIED

Meeting returned at 8:18pm

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- The Committee recommended accepting the 2019-2020 Facilities Review as presented.

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**MOTION: *It was moved by Trustee Michell and seconded by Trustee Quinlan.***

*"That the Board approve the 2019-2020 Facilities Review Report as presented."*

CARRIED

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#### **7. ADMINISTRATION REPORT**

- Superintendent McDiarmid presented the current activities report to the Board. The District hosted its second community consultation for the school districts strategic plan on Nov 12<sup>th</sup>. An electronic survey will be sent out to the stakeholders who were not able to attend the first two sessions. Superintendents and administration will travel to Vancouver to attend the annual BCSSA Fall Conference. Assistant Superintendent Monkman and District Principal Cindy Miller attended the Rural Schools advisory meeting on November 6<sup>th</sup> in Vancouver. Assistant Superintendent

Monkman also attended the Early Learning Symposium on November 8<sup>th</sup>. SD54's District Trades Coordinator Gavin Scorer will be attending the Annual Career Education Society's annual conference in Richmond on Nov 25<sup>th</sup>/26<sup>th</sup>. SD54 Indigenous Education Worker Delores Alfred was awarded the 2019 Chamber of Commerce award for Major Contributor to Arts and Culture for her weekly social media video " Witsuwit'en Wednesday ". Ms. Alfred is followed by thousands throughout Canada and beyond, connecting people to the Wetsuwit'en culture and language. SD54 has a team of teachers at the ERAC Conference where they conducted the planetary address on "Makedo".

- Superintendent McDiarmid presented the District initiatives report to the Board. The Elementary District Volleyball play day will take place on Nov. 28, at SIL, HSS and Twain. Thank you to everyone who is helping run this event. The CR4AL elementary teachers met for the first time last week. Our Indigenous Education Department will be hosting a Pro-D session on Nov 22 with author Monique Gray Smith. Ms. Gray Smith will be speaking on topics such as Strength & Resilience and Truth & Reconciliation. Ms. Sandra Harris will be leading a session on Trauma through an Indigenous lens. Assistant Superintendent Monkman has awarded nine Innovation grants have been awarded.
- Superintendent McDiarmid presented the school based initiatives report to the Board. SSS Provincial Swim Team travelled to the Provincials last weekend. The team did extremely well! Thank you to Dustin Hersee for coaching this team. The X-Country running team also went to their respective Provincial Competition in Abbotsford. The Jr. Girls team placed 11<sup>th</sup> out of 30 teams and the Sr. Boys team placed 17<sup>th</sup> out of 31 teams. Many thanks to Jody Barber for coaching this speedy team. Carolfest will take place on Dec. 4<sup>th</sup> Show times are at 5:00pm and 7:00pm. Junior Girls Volleyball team won their zones and will be heading to the Provincials.

### **Field Trip Proposals**

- The following field trips have been approved by the Assistant Superintendent:
  - **SSS - 9+/-** Sr. Robotics students from Smithers Secondary School to travel to Victoria (Shawnigan Lake School) on November 15- 17, 2019. The purpose of this trip is to participate in the Vex Robotics Competition. All Board requirements have been met for this trip.

### **7.a) OPERATIONS COMMITTEE REPORT**

- Operations Chairperson Kearns presented the Operations Committee's Report from the November 5<sup>th</sup>, 2019 committee meeting.
- Next Meeting Tuesday, January 14<sup>th</sup>, 2020.

### **7.b) POLICY COMMITTEE REPORT**

- Policy Chairperson Farrell presented the Policy Committee's Report from the November 5<sup>th</sup>, 2019 policy meeting.
- The committee recommended sending Policy # 4.320 Complaints Against Employees out for stakeholder consultation.

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**MOTION: *It was moved by Trustee Farrell and seconded by Trustee Quinlan.***

*"That the Board approve the draft Policy 4.320 – Complaints Against Employees be sent out for stakeholder consultation."*

CARRIED

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- The committee recommended sending Policy # 6.800 Environmental Sustainability be sent out for stakeholder consultation.

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Quinlan.**

*"That the Board approve the draft Policy #6.800 – Environmental Sustainability be sent out for stakeholder consultation."*

CARRIED

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- The committee recommended approval of Policy # 9.980 Menstrual Products for Students as outlined.
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**MOTION: It was moved by Trustee Farrell and seconded by Trustee Krishan.**

*"That the Board approve the draft Policy 9.980 – Menstrual Products for Students as outlined."*

CARRIED

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- Next Meeting Tuesday, January 14<sup>th</sup>, 2020.

**7.c ) TRUSTEE REPORTS**

- Trustee's Farrell and Michell submitted Trustee Reports this month.

**8. UNFINISHED BUSINESS**

- There is no unfinished business this month.

**9. OTHER BUSINESS**

- The October 31, 2019 expenditure summary was included in the Trustee Board packages.

**10. READING FILE**

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Michell.**

*"That the information contained in the Trustee Reading File be received and filed."*

CARRIED

**11. CLOSING REMARKS**

- Closing Remarks –Next regular Board Meeting will be held on December 10<sup>th</sup> , 2019 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.

**12. ADJOURNED**

- The Board meeting was adjourned at 8:33pm.

Approved by:



Jennifer Williams, Chairperson  
of the Board of Education on behalf of Les Kearns  
Vice – Chairperson.



Dave Margerm  
Secretary Treasurer