



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
MARCH 12, 2019
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: Trustees: F. Farrell, J. Williams, L. Kearns, J. Krauskopf, E. Quinlan, F. Krishan
Regrets: P. Michell
Staff Regrets: T. Bancroft – Director Facilities & Maintenance
Staff: C. van der Mark – Superintendent
M. McDiarmid – Assistant Superintendent
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:00pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams welcomed all guests present. Ms. Williams also reminded the Board that this will be Mr. van der Mark's last board meeting at SD54.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Quinlan and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of February 19, 2019 or the synopsis of the in-camera meeting minutes of February 19, 2019. There being none, the regular meeting minutes of February 19, 2019 and the synopsis of the in-camera meeting minutes of February 19, 2019 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent van der Mark presented the District initiatives report to the Board. Spring break will take place March 18-22, 2019. Wishing everyone a safe and restful break. Changing Results for ALL Learners co-hort continue meet on a regular basis to discuss their practice. The District Elementary Basketball tournament took place on February 28th. Thank you to all the volunteers for another great tournament. District Authority Scholarship applications have been sent to the schools. SD54 will have 18 scholarships to hand out this year and the presentations will take place the week of May 6th. Schools and senior staff have started working on potential staff levels for the 2019-2020 school year.

- Superintendent van der Mark presented the school based initiatives report to the Board. SD54 students travelled to Terrace to Regional Skills Canada Competition and once again students brought home an impressive amount of medals. Special thanks to our trade's teachers and Mr. Tom Butz – District Trades Co-coordinator for their ongoing support of the trades program. Across the district, schools took part in Pink Shirt Day to bring awareness and an end to bullying. The NW Drama High School Drama Festival took place at SSS on March 1st and March 2nd.
- Superintendent van der Mark presented the student achievement report to the Board. The HSS / SSS Ski/Snowboard teams has a fantastic week at the Provincial High School Championships held on Hudson Bay Mountain. The SSS team brought home three championship banners. Thank you to the staff that made this event such a success. SSS Sr. Girls Basketball team won the AA Northwest Zones and participated at the Provincial Championships finishing in 14th place.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS - 20 +/- Drama / Theatre students in grades 8-12 from Smithers Secondary to travel to Vancouver on May 16-21th to take part in professional workshops, tours and theatre experiences. All Board requirements have been met for this trip.**

8.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Kearns presented the Operations Committee's Report from the March 5th, 2019 committee meeting.
- Access Smithers Delegation - The committee recommended that the Board Chair and Mr. Margerm draft and send a letter of response to the Access Smithers Delegation acknowledging their presentation.

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Krishan.*

"The Board Chair and Mr. Margerm draft and send a letter of response to the Access Smithers Delegation acknowledging their presentation."

CARRIED

- Next Meeting Tuesday, April 2nd, 2019.

8.b) POLICY COMMITTEE REPORT

- Operations Chairperson Farrell presented the Policy Committee's Report from the March 5th, 2019 committee meeting.
- **Policy #6.400 Volunteers** – The committee recommended that the draft Policy # 6.400 and Administrative Procedures be sent out for public consultation.

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Quinlan.*

"That the Board send draft Policy #6.400 and Administrative Procedures #6.400 Volunteers be sent out for public consultation."

CARRIED

- **Policy #11.300 Student Travel – Supervision** – The committee recommended that the draft Policy # 11.300 and Administrative Procedures #11.300 be sent out for public consultation.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Kearns.

“That the Board send draft Policy #11.300 and Administrative Procedures #11.300 Student Travel – Supervision be sent out for public consultation.”

CARRIED

- **Policy #11.500 Travel Expenses** – The committee recommended that the draft Policy # 11.500 and Administrative Procedures #11.500 be approved by the Board as outlined.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Quinlan.

“That the Board approve draft Policy #11.500 and Administrative Procedures #11.500 Travel Expenses as outlined.”

CARRIED

- Next Meeting Tuesday, April 2nd, 2019.

8.c) TRUSTEE REPORTS

- Trustees Williams submitted her trustee report for her trip to Vancouver to participate in the BCSTA Meeting of Board Chairs and Annual Partner Liaison Meetings.

9. UNFINISHED BUSINESS

- There was no unfinished business this month.

10. NEW BUSINESS

- **2019 – 2020 Trustee Stipend** – The Operations Committee recommended that in order to raise the stipend rate up to be comparable with other school districts of equal size, the Board approves a 19% stipend increase to the positions of Trustee, Vice-Chair and Board Chair as of July 1, 2019.

MOTION: It was moved by Trustee Williams and seconded by Trustee Kearns.

“That the Board approve a 19% stipend increase to the positions of Trustee, Vice-Chair and Board Chair as of July 1, 2019 , in order to raise the stipend rate up to be comparable with other school districts of equal size.”

**5 votes For
1 vote Against
MOTION CARRIED**

MOTION: It was moved by Trustee Williams and seconded by Trustee Kearns.

“That the Board of Education (Trustees) not receive the annual stipend increase based from the CPI as of July 1, 2019.”

CARRIED

11. OTHER BUSINESS

- The February 28, 2019 expenditure summary was included in the Trustee Board packages.

12. READING FILE

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Quinlan.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

12. CLOSING REMARKS


- Closing Remarks –Next regular Board Meeting will be held on April 16, 2019 at the Wiset Multi-Plex in Wiset commencing at 7:00 p.m.
- Chairperson Williams again acknowledged Mr. van der Mark's last board meeting and thanked him for everything he has done for the students, staff and guidance shown to the trustees over the past 11 years. Chairperson Williams presented Mr. van der Mark with a gift from the Board.
- Mr. van der Mark took the floor and spoken a few words. He thanked the staff across the district for everything they do for our students. He reminded the Board that because of the good governance practices of this and previous Boards, he is leaving the district in a good position. He is very proud of the work and the successes the district has achieved especially around Aboriginal Students. He ended by saying that it is hard to leave good people and he is going to try to replicate SD54 successes down the road.

13. ADJOURNED

- The Board meeting was adjourned at 7:55pm.

Approved by:


Jennifer Williams, Chairperson
of the Board of Education


Dave Margerm
Secretary Treasurer