



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
FEBRUARY 19, 2019
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: Trustees: F. Farrell, J. Williams, L. Kearns, P. Michell, J. Krauskopf, E. Quinlan,
F. Krishan

Staff: C. van der Mark – Superintendent
M. McDiarmid – Assistant Superintendent
D. Margerm – Secretary Treasurer
T. Bancroft – Director Facilities & Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:03pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams welcomed all guests present.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Michell and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. DELEGATION –Access Smithers

- Committee members Loran Dorian and Glenys SnowDymond provided an overview of Access Smithers and their mandate in the Bulkley Valley.

5. LEARNING PORTION – Meeting all of the needs of the students at Silverthorne Elementary

- Ms. Julie Krall, Principal, and teachers Michelle Jakubec, Shawna Espersen and Rob Mark made a presentation to the Board about the needs of the students at Silverthorne and how the staff is meeting these needs.

6. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of January 29, 2019 or the synopsis of the in-camera meeting minutes of January 29, 2019. There being none, the regular meeting minutes of January 29, 2019 and the synopsis of the in-camera meeting minutes of January 29, 2019 were declared approved as presented.

7. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. Students from SD54 will once again compete in the Skills Canada competition in Terrace on March 1st. High schools are now into their second semester. SD54 and Coast Mtn. College will be a running dual credit courses this semester. Board Chairperson Williams and senior admin will be attending the partner liaison meeting in Vancouver this week. Bargaining will be commencing soon.
- Superintendent van der Mark presented the Innovation and Initiatives report to the Board. Trades Coordinator - Mr. Tom Butz is working with elementary schools across the district on the "Not a Board" maker project. Pink Shirt Day will be held on Wednesday, February 27th, where we will stand together to ERASE bullying. CR4AL inquiry group met for their second learning/ sharing session.
- Superintendent van der Mark presented the District initiatives report to the Board. Early Notice Incentive letters have now been dispersed to or teachers and administrators who plan to retire at the end of the current school year. This notice helps us to better plan and meet our staffing requirements for next year. Grade 4,7,10,12, parents and students will be completing the Provincial Satisfaction Survey (also known as Student Learning Survey) between now and April.
- Superintendent van der Mark presented the school based initiatives report to the Board. SSS/HSS ski and snowboard competitors did extremely well at the local zone competition. Many of the students will be moving on to the Provincial completion. District Elementary Basketball tournament will take place on February 28th and will be hosted by Twain Sullivan Elementary. NW Basketball Zones were held over the past weekend and the SSS Senior girls will be heading to the Provincial Championships in March.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **HSS - 20 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to the Piper Down Recreation Site on February 21-22, 2019. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **HSS - 20 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to Silverking Basin on April 3-5, 2019. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **HSS - 19 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to Haida Gwaii on May 6-15, 2019. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **HSS - 19 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to Nanika Kidprice on June 5-8, 2019. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **MME - 50 +/-** grade 4-6 students from Muheim Memorial Elementary to travel up to Hudson Bay Mountain on March 26, 2019. The purpose of this trip is to support the PE and Outdoor Education curriculum and social responsibility. All Board requirements have been met for this trip.
 - **SSS - 15 +/-** Outdoor Ed students in grades 10-12 from Smithers Secondary to travel up to Hudson Bay Mountain on three separate occasions (February 13 and March 27 and April 4, 2019). The purpose of these trips is to support the Outdoor Education curriculum and education healthy living. All Board requirements have been met for these trips.

8.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Kearns presented the Operations Committee's Report from the February 5th, 2019 committee meeting.
- Next Meeting Tuesday, March 5th, 2019.

8.b) POLICY COMMITTEE REPORT

- Operations Chairperson Farrell presented the Policy Committee's Report from the February 5th, 2019 committee meeting.
- **Policy #9.300 and Administrative Procedures # 9.300 Physical Restraint & Seclusion in School Settings** – The committee recommended that the draft Policy # 9.300 and Administrative Procedures be sent out for public consultation.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Krishan.

"That the Board send draft Policy # 9.300 and Administrative Procedures #9.300 Physical Restraint & Seclusion in School Settings out for public consultation."

CARRIED

- Next Meeting Tuesday, March 5th, 2019.

8.c) TRUSTEE REPORTS

- Trustees Kearns, Williams, Krishan, Krauskopf, Quinlan and Farrell submitted trustee reports for three separate meetings they attended respectively.
- Trustee Krishan declared that he is a conflict of interest and won't be participating in any bargaining activities.

9. UNFINISHED BUSINESS

9.1) 2018 – 2019 Amended Annual Budget - Mr. Margerm provided a brief synopsis of the funding portion of the amended budget. The operations committee recommended that the Board proceed with the third reading of the 2018-2019 Draft Amended Budget Bylaw.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Quinlan.

"That the Board proceeds with the third reading for the 2018- 2019 Amended Budget Bylaw."

CARRIED

10. NEW BUSINESS

- There was no new business this month.

11. OTHER BUSINESS

- The January 31, 2019 expenditure summary was included in the Trustee Board packages.

12. READING FILE

MOTION: It was moved by Trustee Farrell and seconded by Trustee Michell.

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

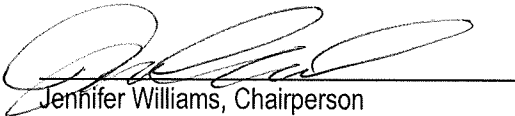
12. CLOSING REMARKS

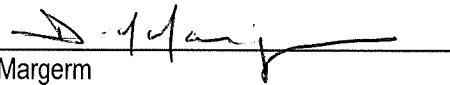
- Closing Remarks –Next regular Board Meeting will be held on March 12, 2019 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.

13. ADJOURNED

- The Board meeting was adjourned at 8:06pm.

Approved by:


Jennifer Williams, Chairperson
of the Board of Education


Dave Margem
Secretary Treasurer