



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
JANUARY 29, 2019
SCHOOL BOARD OFFICE, SMITHERS BC

PRESENT: Trustees: F. Farrell, J. Williams, L. Kearns, P. Michell, J. Krauskopf, E. Quinlan,
F. Krishan

Staff: C. van der Mark – Superintendent
M. McDiarmid – Assistant Superintendent
D. Margerm – Secretary Treasurer
T. Bancroft – Director Facilities & Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:09 pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams welcomed all guests present. Ms. Williams acknowledged that this was the first board meeting of the year and that SD54 will be losing a big presence from the district. She congratulated Mr. van der Mark on his new position as Superintendent at SD27 – Cariboo – Chilcotin effective April 1, 2019.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Michell and seconded by Trustee Quinlan*

"That the agenda be accepted as presented."

CARRIED

4. LEARNING PORTION - Distributed Learning and Choice for Students (BVEC) – Mr. Matthew Monkman – District Principal of Technology and Innovation and Ms. Kirsten Froese – Vice Principal BVEC presented an overview of Distributed Learning and learning options available for SD54 students.

5. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of December 11, 2018 or the synopsis of the in-camera meeting minutes of December 11, 2018. There being none, the regular meeting minutes of December 11, 2018 and the synopsis of the in-camera meeting minutes of December 11, 2018 were declared approved as presented.

6. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. SD54 completion rates continue to show an improvement with completion rates over 82% and Aboriginal completion rates staying over 67%. There is still much work to do. Semester one at the high schools is coming to a close this week. Trustees gathered

at the BCPSEA/BCSTA Trustee Orientation this past week. Early Kindergarten registration took place last week at all SD54 elementary schools.

- Superintendent van der Mark presented the District initiatives report to the Board. Ms. Carole Fullerton was back in the district in early January to work with our teachers to co-plan and co-teach. She also presented at a key-note address on "*Mathematical Mindsets and Thinking*." The PLC/NOII met on January 14 for their second session this year. The second session for the CR4AL was also held to collaborate and plan around practices to enhance learning. Every year SD54 offers an Early Notice Incentive Program for teachers and administrators who plan to retire at the end of the current school year. This notice helps us to better plan and meet our staffing requirements for next year. Semester two will see the startup trades programs in partnership with CMC. Electrical, Intro to Health and Esthetics programs will all be running this coming semester.
- Superintendent van der Mark presented the school based initiatives report to the Board. A group of SSS robotics students will be travelled to Vancouver to attend the VEX robotics in December. They did so well their competition started to ask "*Where is Smithers?*".

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **TSE - 50 +/-** grade 4-7 students from Twain Sullivan Elementary to travel up to Hudson Bay Mountain on January 23, 2019. The purpose of this trip is to support the PE curriculum and healthy living. All Board requirements have been met for this trip.
 - **SSS – 2** students from Smithers Secondary in Grade 10 and 12 respectively to Edmonton Alberta during the period of January 31 to February 3, 2019. The purpose of this trip is to participate in the annual wrestling tournament. All Board requirements have been met for this trip.
 - **SSS - 90 +/-** grade 8 & 9 students from Smithers Secondary to travel up to Hudson Bay Mountain on two separate occasions (February 14 and March 13, 2019). The purpose of these trips is to support the PE curriculum and outdoor education healthy living. All Board requirements have been met for these trips.
 - **MME - 46 +/-** grade 6-7 students from Muheim Memorial Elementary to travel up to Hudson Bay Mountain on three separate occasions. (February 28, March 7 and March 14, 2019). The purpose of these trips is to support the PE and Outdoor Education curriculum and social responsibility. All Board requirements have been met for these trips.
 - **SSS - 19 +/-** Outdoor Education students in grades 10-12 from Smithers Secondary to travel to Klinger Lake on January 28, 2019. The purpose of this trip is to support the Outdoor Education around ice safety, ice fishing and leave no trace etiquette. All Board requirements have been met for this trip.
 - **TES - 24 +/-** grade 6 & 7 students from Telkwa Elementary School to travel up to Hudson Bay Mountain on March 14th and 25th, 2019 for a day of skiing and snowboarding. The purpose of these trips is to support the PE curriculum and healthy living. All Board requirements have been met for these trips.

Operations

- Secretary Treasurer Margerm presented the operations report to the Board. Mr. Pat Gallagher has submitted his retirement notice effective January 31. Mr. Gallagher has worked as the District Electrician for 20 years. We have recently hired a new electrician, Mr. Chris Gibbs to fill Mr. Gallagher's role. Our district plumber, Jason Chisolm resigned from the maintenance department and wish him the best in his new role in SD82. Early Kindergarten registration took place last week and the District has to submit a projected enrollment report to the Ministry by February 15, 2019 for the upcoming school year. The 2019-2020 AFG planning process is now underway.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Kearns presented the Operations Committee's Report from the January 15th, 2019 committee meeting.
- **Accumulated Surplus Management** – The committee recommended the following motion.

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Michell.*

"That the Board proceed with authorizing the following project allocations from accumulated surplus:

1. Authorized board-initiated funding increases to Walnut Park project (extra 100 m ² multi-purpose room) (restriction)	\$200,000
2. Athletics- SSS Track (expenditure)	\$175,000
3. Technology Upgrades and Initiatives (expenditure)	\$100,000
4. HSS complex expansion/upgrade (restriction)	\$300,000"

CARRIED

- Next Meeting Tuesday, February 5th, 2019.

7.b) POLICY COMMITTEE REPORT

- Operations Chairperson Farrell presented the Policy Committee's Report from the January 15th, 2019 committee meeting.
- **Policy #4.700 and Administrative Procedures # 4.700 Impairing Substances in the Workplace** – The committee recommended that the draft Policy # 4.700 and Administrative Procedures be sent out for public consultation.

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Kearns.*

"That the Board send draft Policy # 4.700 – and Administrative Procedures #4.700 out for public consultation."

CARRIED

- **Policy #9.120 Students Involvement with Drugs and Alcohol** - The committee recommended that the draft Policy # 9.120 be sent out for public consultation.

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Quinlan.*

"That the Board send draft Policy # 9.120 – Students Involvement with Drugs and Alcohol out for public consultation."

CARRIED

- Next Meeting Tuesday, February 5th, 2019.

7.c) TRUSTEE REPORTS

- Trustees Krauskopf and Quinlan submitted their trustee reports regarding their participation at the BCSTA Trustee Academy that was held on November 29th, 2018 to December 1st, 2018.

8. UNFINISHED BUSINESS

- There was no unfinished business this month.

9. NEW BUSINESS

- **9.1) Draft 2018-2019 Amended Budget** - The operations committee recommended that the Board proceed with the first two reading of the Draft 2018-2019 Amended Budget Bylaw

MOTION: *It was moved by Trustee Michell and seconded by Trustee Farrell.*

"That the Board proceed with the first two reading of the Draft 2018-2019 Amended Budget Bylaw."

CARRIED

10. OTHER BUSINESS

- The December 31, 2018 expenditure summary was included in the Trustee Board packages.

11. READING FILE

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Michell.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

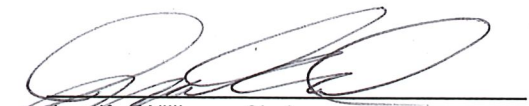
12. CLOSING REMARKS


- Closing Remarks –Next regular Board Meeting will be held on February 19, 2019 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.

13. ADJOURNED

- The Board meeting was adjourned at 8:22 pm.

Approved by:


Jennifer Williams, Chairperson
of the Board of Education


Dave Margerm
Secretary Treasurer