



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
MAY 20, 2014
SILVERTHORNE ELEMENTARY SCHOOL, HOUSTON, BC

PRESENT: Trustees: L. Kearns, F. Farrell, P. Michell, L. Collingwood, K. Martinsen, J. McIntosh, S. Yaremco

Regrets: D. Margerm – Secretary Treasurer

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 6:05 pm

MOVED/SECONDED: J. McIntosh / K. Martinsen

"That the Board meeting move In-Camera."

CARRIED

- The Board returned to Regular session at 7:00pm.

2. OPENING REMARKS

- Chairperson Kearns welcomed our guest: Katherine Dow from CFTK-TV; Karin Bachman, BVTU President; Barbel Schroeter CUPE Local President. Trustee Kearns passed the floor over to Superintendent van der Mark to hand out the Trustee Long Service awards: Six Years of Service , Trustee Frank Farrell and Trustee Kim Martinsen; Nine Years of Service Trustee Judy McIntosh and Trustee Priscilla Michell; Twenty Four Years of Service – Trustee Sheryl Yaremco
- The floor returned back to Chairperson Kearns. Mr. Kearns thanked the trustees who participated in the District Scholarship Presentations. Mr. Kearns thanked the parents and the teachers who assisted the students with their presentations. On the Knowledge Network, one of the programs is **Canada over the Edge**. On a current episode, they featured Haida Qwail and Roberta Olsen – Food and Gather Chief, from the Haida House where our Trustees stayed during the Northern Trustee Retreat in September 2014. Congratulations to Emily Hogley-MCosker from SSS who finished second place at this year's pan-provincial French Public speaking competition, Concours d'art oratoire. Trustee Farrell attended this contest and found it remarkable and found all contestants to be outstanding.

3. ADOPTION OF AGENDA

MOVED/SECONDED F. Farrell / L. Collingwood

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the minutes of April 15, 2014; the Synopsis of the In-Camera Meeting minutes April 15, 2014. There being none, the minutes of: April 15, 2014 and the Synopsis of the In-Camera Meeting minutes April 15, 2014 were declared approved as presented.

5. ADMINISTRATION REPORT

Student Achievement

- Superintendent van der Mark presented the district based initiatives to the board: The District Scholarship presentations were held on May 12-14, 2014 and were definitely a highlight of the year; The April Education Forum, Ms. Monica Strimbold highlighted the opportunities and direction for trades training in SD54.

District Based Initiatives

- Superintendent van der Mark presented the district based initiatives to the board: There will be students heading to the LNG Conference in Vancouver to learn about pipefitting, scaffolding, crane operator, excavator and welding; HSS shop renovation is fully underway and will be completed in time for the Millwright program to commence in September, 2014 ; Ready, Set Learn organizers held their annual event at our elementary schools. The three and four year olds participated in a number of activities, including being introduced to our schools and local community services providers; The NOII event was held on May 2-3 led by Dr. Halbert and Dr. Kaser in Vancouver. West Vancouver spoke of their success and listed three practices things that allowed them to be so successful 1) Good practices around learning and self-regulation 2) Aligned their secondary timetables 3) Technology . This reaffirmed to Mr. van der Mark that SD54 are doing the right things for teachers and our students ; Ms. Faye Brownlie wrapped up her final 2 day session with our educators on April 21-22. Ms. Brownlie's sessions have been very well attended and this year our mentor teachers took on the roles of facilitator / presenters at multiple NID's. Many thanks for Teresa Monkman and Joanne Goble as teacher leaders on this project. We look forward to continuing our partnership with Ms. Brownlie next year where she will be here for a week mentoring in the classrooms with our teachers; District Initiative's for 2014-2015 will continue to work with Ms. Brownlie and continue to be a part of a provincial cohort of District that will continue working with Dr. Stuart Shanker with a focus on self-regulation.

School Based Initiatives

- Superintendent van der Mark presented the school based initiatives to the Board: Graduation ceremonies will take place on June 13th in Houston and on June 21st in Smithers; Our sympathy goes out to PG and their tragic loss over the weekend; HSS/ SSS Rugby teams, SSS Soccer team and the SSS golf team will be heading to their respective provincial championships; SSS Drama hosted their annual "Friday Night Live" presentation last week; Congratulations to Emily Hobley-MCosker from SSS who finished second place at this year's pan-provincial French Public speaking competition, Concours d'art oratoire ; SD54 athletes have had some amazing opportunities and successes of late: Morgan Monkman is playing on Team BC for Volleyball, Matt Fowler and Trent Monkman are playing with the Timberwolves Basketball team, Kaleb Gorban is in the top 5 in Canada for junior golf.

Field Trip Proposals

- The following field trip received approval by the Assistant Superintendent:
 - TES – 22 Grade 5 & 6 students to travel to Ft. St. James for a historical learning day trip on June 11, 2014. All Board requirements have been met for this trip.
 - HSS – 6 Grade 11 & 12 students to travel to Bowron Lakes on May 29 to June 3, 2014 for a wilderness canoe excursion. All Board requirements have been met for this trip.
 - HSS – 22 Grade 11 students to travel to Vancouver on June 5 to June 10, 2014 for a Biology 11 Field trip on June 5 to June 10, 2014. All Board requirements have been met for this trip.
 - TES – 54 Grade 5-7 students to travel to Rough Acres Bible Camp for their year-end celebration on June 17th, 2014. All Board requirements have been met for this trip.
 - HSS- 20 Grade 10-12 students to travel to Ayanish for a Science 10 and Outdoor Ed trip on June 11 to June 13, 2014. All Board requirements have been met for this trip.

- **LKS** – 57 Grade K-5 students to travel to Rough Acres Bible Camp for their year-end celebration on June 20th, 2014. All Board requirements have been met for this trip.
 - **MME** – 18 Grade 7 students to travel to Metlakatla Village for their year-end celebrations on June 1-5, 2014. All Board requirements have been met for this trip.
 - **MME** – 28 Grade 7 students to travel to Joe L'Orsa Cabin for their year-end celebrations on June 24-25, 2014
 - **SSS /HSS** – 146 Grade 9 SSS Students and 50 Grade 9 HSS Students to travel to Tyhee Lake to participate in a traditional ecological knowledge day on June 6, 2014. All Board requirements have been met for this trip.
 - **WPS** – 47 Grade 7 students to travel to Tyhee Lake for their year-end celebrations on June 18 -19, 2014. All Board requirements have been met for this trip.
 - **SSS** – 20 Students in Grades 10-12 to travel to Vancouver to participate in the LNG Conference on May 22-23, 2014. All Board requirements have been met for this trip.
 - **WPS** – 114 Grade K-3 students to travel to Tyhee Lake for their year-end celebrations on June 24, 2014. All Board requirements have been met for this trip.
- Assistant Superintendent McDiarmid presented two Board Authorized Course Applications to the Board:
 1. Basketball Skills and Leadership Grade 11-12 is a new course and curriculum proposed by Smithers Secondary. The course will encourage learners to develop their basketball skills while learning coaching strategies, tactics, ethics and moral obligations required promoting and fostering positive athletic learning environments.
 2. Philosophy Grade 10-12 is a new course and curriculum proposed by Smithers Secondary. This course offers students the opportunity to gain critical thinking and debate skills using the Socratic framework. It helps hone methods of thinking that encourage deep understanding of self and the world at large. This course is already fully enrolled. It is an introduction into Philosophy.

These courses add personalization and are consistent with the direction of BC Ed Plan and support students' ability to take courses that they are interested in. The courses have been reviewed and are compliant with all regulations and requirements set out in Ministry guidelines.

MOVED/SECONDED

J. McIntosh / S. Yaremco

"To approve the proposed Board Authorized Courses as outlined."

CARRIED

OPERATIONS:

- Mr. van der Mark updated the Board on Stage Two of the BCTF strike action. Rotating strikes throughout BC from Monday – Thursday. The Bulkley Valley will be affected on Tuesday, May 27th. Letters will go out to Parents and a press release will be issued tomorrow.

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Trustee Farrell presented the April Education Forum report on the District Trades program: The students that competed in the Skills Canada competition presented at the Education Forum. It was a great presentation and it was great to see students being empowered at an earlier age with their education. Trustee McIntosh also attended the Education Forum and found that it was a real joy hearing from students reflecting on their experience in trades as they were very motivated. The May Education forum on " Ipads in the Classroom ", has now been cancelled due to the rotating strike and will be rescheduled in the fall.

6.b) OPERATIONS COMMITTEE REPORT

- On behalf of Chairperson Michell Trustee Martinsen presented the Operations Committee's Report from the May 6, 2014 meeting;

- **Early Thursday / Instructional Time:** As the 2014-2015 school calendar has a two week spring break, SD54 has to make up lost instruction time. Administration is working with the BVTU on this. There is a chance of a regular dismissal time of 3:00pm for Thursdays next year. Administration will know in the next week.
- **Facility Planning – Covered multipurpose facility at SSS** – Mr. van der Mark spoke on the need for additional recreational space that would house high end turf for soccer or football, hard surface for volleyball, basketball and weightlifting. A walking track would make it multi-generational for the community and the students. There would be a fairly large number of user groups that would allow them to extend their seasoning. Trustee Farrell thought this is a great idea for multi-generations and extending the seasons. Trustee Collinwood said that she knows that two sports groups would love to extend their seasons such as soccer and rugby. Trustee McIntosh thought that to have a building to target different groups has been long time coming and needed.

MOTION/ SECONDED: K. Martinsen / J. McIntosh

“Authorize administration to initiate a feasibility study and investigate the opportunity to build a covered multi-purpose facility at SSS.”

CARRIED

- **Joint Use Agreement** – The Town of Smithers recreational activities uses approximately 1,100 hours per year in SD54 facilities, SD54 uses approximately 230 hours of ice rink time for the hockey academies, at the low time during the day. The Town of Smithers is proposing to charge SD54 an ice fee rental of \$76 / hr . Administration has had a lot of discussion with the Town of Smithers on this topic.

MOTION/ SECONDED: K. Martinsen/ P. Martinsen

“Recommends that the administration develop a proposal for the Town of Smithers which defines a SD54 contribution to the Town of Smithers, on the condition there are considerations for long term arena use over and above current time benchmarks of the joint use agreement.”

CARRIED

Superintendent van der Mark expanded on the motion for the Board. Administration would like to make a “contribution” for a certain duration which would attach certain guarantees. Administration is looking for from the Board suggestions on the length of time and the amount of the contribution. Administration is considering at a 10 or 15 year guarantee from the Town for ice priority. SD54 runs an affordable hockey program compared to others who charge \$2,000. This is not a money maker for the District, any shortfall for this program is coming out of surplus and is not affecting any educational programs. Mr. van der Mark asked the Trustees to answer two questions:

- 1) What term are you comfortable with?
- 2) What contribution are you comfortable with?

Trustee Collingwood ask how many hours are needed above the benchmark hours? 6 hours per week over and above the benchmark for 18 weeks.

Assistant Superintendent McDiarmid said we are looking for security and stability with the town with this agreement. Trustee Kearns asked if there were any strings for our contributions on how it is used by the Town. Mr. van der Mark said that that is not our concern and that they may ear mark it for operations of the second sheet.

Trustee Farrell commented that he thought this would be great to get this going.

Mr. van der Mark commented that he thought \$10k per year contribution is a reasonable amount.

Trustee Collingwood commented that as long as it stays within the \$10k a year.

Mr. van der Mark ended the discussion by expressing that this is an excellent opportunity and partnership between to large organizations in the community.

6.c) POLICY COMMITTEE REPORT

- Chairperson Collingwood presented the Policy Committee Report from the May 6, 2014 meeting:
- **Policy 6.420 Corporate Donations** – This policy may need extra language to do with politically sensitive or controversial donations made to the school district. This policy is tabled until the next meeting while Mr. Margerm will look into other Board's policies around controversial or political donations.
- **Policy 1.150 Standing Committees & 1.1525 Education Forum** – By embedding the current Education Forum into the Community Relations Committee, it makes our current practice and policy line up.

MOTION / SECONDED: L. Collingwood / J. McIntosh

"Recommends the approval of the amended Policy 1.150 Standing Committees and approve the deletion of Policy 1.1525 Education Forum.

CARRIED

Trustee Farrell commented that most education forums are community related.

6.d) TRUSTEE REPORT

- Trustee Kearns and Trustee Farrell presented their trustee reports from the BCSTA Annual General Meeting held on April 24-27, 2014. Trustee Farrell congratulated Yaremco for running for the BCSTA Board of Directors and said that Ms. Yaremco is a leader provincially not just locally.

7. UNFINISHED BUSINESS

- There was no unfinished business.

8. NEW BUSINESS

- **8.1) Draft Budget Bylaw & Update:** Mr. van der Mark presented the Draft Budget to the Board on behalf of Mr. Margerm.

MOVED / SECONDED: S. Yaremco/ J. McIntosh

"The committee recommends that the Board give First Reading to the 2014 – 2015 Annual Budget Bylaw."

CARRIED

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2014/2015 pursuant to section 113 of the School Act , R.S.B.C., 1996, c. 412 as amended from time to time (called the " Act ").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2014/2015.
3. The attached Statement 2 showing the estimated revenue and expense for the 2014/2015 fiscal year and the total budget bylaw amount of \$24,989,124 for the 2014/2015 fiscal year was prepared in accordance with the Act .

4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2014/2015.

READ A FIRST TIME THE **20** DAY OF **MAY**, 2014;

READ A SECOND TIME THE _____ DAY OF _____, 2014;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2014;

NO SIGNATURE REQUIRED
Chairperson of the Board

(Corporate Seal)

NO SIGNATURE REQUIRED
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 54 (Bulkley Valley) Annual Budget Bylaw 2014 / 2015, adopted by the Board the _____ DAY OF _____, 2014.

NO SIGNATURE REQUIRED
Secretary Treasurer

9. OTHER BUSINESS

- 9.1) The April 30, 2014 expenditure summary was included in the Trustees Board Packages.

10. READING FILE

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| Ltr Fr. Arctica Cunningham re: Thank you | Ltr Fr. CPF re: Invitation |
| Ltr Fr. SD 27 to Minister Fassbender re: Stability for Students | Ltr. Fr. SD38 to Minister Fassbender re: Capital Cost Sharing |
| Ltr.Fr. SD 39 to C. Clark re: Budget Shortfall | Ltr. Fr. SD46 to Minister Fassbender re: Capital Cost Sharing |
| Ltr Fr. SD52 to Minister Fassbender re: Funding | Ltr. Fr. SD52 to Minister Fassbender re: Literacy Coordination |
| Ltr.Fr. SD53 to Minister Fassbender re: Stability for Students | Ltr. Fr. SD61 to Minister Fassbender re: Seismic Project |
| Ltr Fr. SD63 – Saanich Press Release Seismic Upgrade | Ltr. Fr. SD61 to Minister Fassbender re: Funding |
| Ltr Fr. SD67 to Minister Fassbender re: Capital Funding | Ltr. Fr. SD70 to Minister Fassbender re: Co-governance |
| Ltr Fr. SD78 to Minister Fassbender re: Capital Funding | |

MOVED/SECONDED: F. Farrell / L. Collingwood

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. NEXT BOARD MEETING


- The next regularly schedule School Board meeting will be held on June 17th, 2014 commencing at 7:00 pm at the School Board Office in Smithers.

12. ADJORNED

- The Board meeting was adjourned at 8:15pm.



Les Kearns
Chairman of the Board of Education



Chris van der Mark
Superintendent of Schools