



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
JUNE 18, 2013
SCHOOL BOARD OFFICE, SMITHERS BC

PRESENT: Trustees: L. Kearns, F. Farrell, K. Martinsen, P. Michell, S. Yaremco, L. Collingwood, J. McIntosh

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
S. Richards – Secretary Treasurer
D. Margerm – Incoming Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 6:02 pm

MOVED/SECONDED:

"That the Board meeting move In-Camera."

CARRIED

- The Board returned to Regular session at 7:02pm.

2. OPENING REMARKS

- Chairperson Kearns welcomed our guests: Karin Bachman-BVTU President and Percy Hebert from the Interior News. HSS commencement ceremony was held last Friday. Trustee Yaremco spoke to the 33 graduates on behalf of the Board of Education. Mr. Kearns remarked that 66 awards and scholarships were handed out during the commencement ceremony. He extended his congratulations to those 33 HSS students and thanked the community for supporting our students. Trustee Kearns also wanted to congratulate Jonathan Jasper for his second place finish in the 2013 Canada Day Challenge. Mr. Jaspers submitted a creative writing piece entitled "We Do!" There was 10,000 similar writing pieces submitted!
- Finally, Chairperson Kearns honoured our retiring staff members and thanked them for their years of hard work with our students and wished them a healthy and happy future.

3. ADOPTION OF AGENDA

MOVED/SECONDED J. McIntosh / P. Michell

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of May 21, 2013; the Synopsis of the In-Camera Meeting minutes May 21, 2013. There being none, the minutes of: May 21, 2013 and the Synopsis of the In-Camera Meeting minutes May 21, 2013 were declared approved as presented.

5. ADMINISTRATION REPORT

Student Achievement

- Superintendent Chris van der Mark presented the student achievement report to the Board. Mr. van der Mark spoke about the HSS and SSS graduating classes and wished them the best of luck in the future. The June education forum was held on June 5th, 2013 and focused on the district achievement plan. There were multiple presentations from many different groups in our district. Parents / teaching staff/ administration were in attendance. It was a great way to wrap the series over the year.

District Based Initiatives

- Superintendent Chris van der Mark presented the district based initiatives to the board: The annual elementary school track & field was held on June 7th. Many thanks to all the volunteers who made it possible. Mr. van der Mark congratulated all the winners. Ms. Marie Edwards, Principal of Lake Kathlyn Elementary is leaving the valley and moving with her family to Tasmania. The board would like to wish her and her family the best of luck and noted that she will be missed. Ready, Set, Learn! Sessions were held in Houston and in Smithers introducing three and four year olds to school life and SD54 schools. Mr. van der Mark welcomed our new administrators Ms. Nicole Davey, new Vice Principal at Walnut Park School and Ms. Cindy Miller, new Vice Principal at Smithers Secondary School. The NOII / PLC group met for the final time this year with Dr. Linda Kaser and Ms. Judy Halbert. It was a sensational evening to end the year off.

School Based Initiatives

- Superintendent Chris van der Mark presented the school based initiatives to the Board: Lake Kathlyn Greenhouse project had their open house on June 13 ; HSS Girls rugby (5's) placed 3rd at the BC's; SSS drama department wrapped up their production on *MacBeth*, it was a brilliant showing of talent; June 13, WPS hosted their volunteer luncheon to say thank you to all the people who help make their programs work; SSS SSScoop journalists took home a bronze in the Special Section category in the "Ma Murry" awards; SSS design students Angus Tweedie and Braydon Karrer received an honourable mention for their entry in the 2013 Canadian High school DX-Sears Design Competition.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **MME** – 39 Grade 3 & 4 students to travel to Tyhee Lake on June 19. All board requirements have been met for this trip.
 - **MME** – 20 Grade 3 & 4 students to travel to Tyhee Lake on June 18. All board requirements have been met for this trip.
 - **MME** – 46 Grade 6 & 7 students to travel to Camp Caledonia on Tyhee Lake on June 18 and 19th, 2013. All board requirements have been met for this trip.
 - **MME** – 39 Grade K-3 students to travel to Camp Caledonia on Tyhee Lake on June 19th, 2013. All board requirements have been met for this trip.
 - **TES** – 23 Grade 5 & 6 student to travel to Tyhee Lake on June 25-26, 2013. All board requirements have been met for this trip.

BAA Application –

- School district administration is requested board approval for a proposed SSS BAA course. (Board Authorized Course). Mr. McDiarmid introduced the Sport Performance 10-12 course to the board as a combination of theoretical and practical, exposure to a variety of areas of sport which allow students to learn and demonstrate outcomes related to ethics, proper training principles, psychology, goal setting, sports injury management and exercise prescription. This course adds personalization and is consistent with the direction of BC Ed Plan and support students' ability to take courses that they are interested in. The courses have been reviewed and are compliant with all regulations and requirements set out in Ministry guidelines.

MOTION / SECOND: S. Yaremco / J. McIntosh

"To approve the proposed Board Authorized Courses as outlined."

CARRIED

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- On behalf of Chairperson Lara Collingwood, Trustee Kearns presented the June 5th Education Forum Report. Trustee Kearns said the highlight of the evening, was the presentation by: Ms. Jennifer Moroz's Grade 5 students; Mr. Monkman presentation on the distance learning program and hearing about Ms. Nicole Davey's class going to the Bulkley Lodge and their interaction with the residents.

6.b) OPERATIONS COMMITTEE REPORT

- Chairperson Yaremco presented the Operations Committee's Report from the June 4, 2013 meeting. The operations committee reviewed the status of the Student Information System (procurement process for new esis). More information will be coming in September.
- Building Envelopment Program update: HSS gymnasium –Additional funds had been identified by the Ministry of Education for the Building Envelope Program at HSS. To accommodate this change, an amendment bylaw required increasing the total funding for this capital project up to a maximum of \$1.3 million.
- Chairman Kearns asked for unanimous consent to do all three reading tonight for Bylaw # 116244-A. Unanimous consent was given.

MOTION / SECOND: S. Yaremco / F. Farrell

“ The committee recommends that the Board give all 3 readings to Bylaw #116244-A.”

CARRIED

CAPITAL PROJECT AMENDMENT BYLAW 116244-A

A BYLAW by the Board of Education of School District No. 54 (Bulkley Valley) (hereinafter called the "Board") to amend Capital Project Bylaw 116244.

WHEREAS by Capital Project Bylaw 116244, the Board adopted capital project bylaw, specifying a total maximum allocation of \$740,000.

AND WHEREAS the Minister of Education has approved an additional maximum allocation of \$560,000 to the capital plan for Project 116244

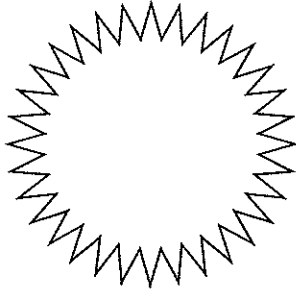
NOW THEREFORE the Board enacts as follows:

1. The Capital Project Amendment Bylaw of the Board specifying a total maximum allocation of \$1,300,000.00 is hereby adopted.
2. This Bylaw may be cited as School District No. 54 (Bulkley Valley) Capital Project Amendment Bylaw 116244-A.

READ A FIRST TIME the 18th day of June, 2013.

READ A SECOND TIME the 18th day of June, 2013.

READ A THIRD TIME, PASSED AND ADOPTED the 18th day of June, 2013



Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 54 (Bulkley Valley) Capital Project Amendment Bylaw 116244-A adopted by the Board the 18th day of June, 2013.

Secretary-Treasurer

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- Energy Savings (Tremco) Project: The maintenance department will be using a thermal imaging camera to isolate and remediate energy leakages in our building envelope program. The cost is estimated at approximately \$85k but we will see energy savings after the repairs have been completed.
 - Disposal of Raw Land In Quick - Chairperson Yaremco reported that the bare land in Quick had been sold consistent with Board direction and that to complete the process a bylaw was required. Chairman Kearn asked for unanimous consent to do all three reading tonight for Bylaw # 2012-01. Unanimous consent was given.

MOTION / SECOND: S. Yaremco / J. McIntosh

“ The committee recommends that the Board give all 3 readings to Bylaw #2012-01.”

CARRIED

**THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)**

DISPOSAL OF REAL PROPERTY BYLAW NO. 2012-01

WHEREAS section 65 (5) of the *School Act* provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw;

AND WHEREAS pursuant to Section 96 (1) of the *School Act*, “land” includes any interest in land, including any right, title or estate in it of any tenure;

AND WHEREAS section 96 (3) of the *School Act* provides that a board of education may dispose of land or improvements, or both, subject to the orders of the minister;

AND WHEREAS section 3 of the Disposal of Land or Improvements Order provides that boards must not dispose of land or improvements by sale and transfer in fee simple or by way of lease or 10 years or more unless such disposal is to another board or an independent school for educational purposes or is approved by the Minister in accordance with section 5 of the Disposal of Land or Improvements Order;

AND WHEREAS section 5 of the Disposal of Land or Improvements Order provides that the Minister may approve, with any terms and conditions, a disposition of land or improvements;

NOW THEREFORE be it resolved that the Board of Education of School District No. 54 (Bulkley Valley) hereby authorizes the sale for *forty seven thousand five hundred dollars* (\$47,500), of the vacant property located in Quick and legally described as: Block 2 District Lot 2124 Range 5 Coast District Plan 3448, PID: 012-057-550

The Board of Education confirms that the disposal of the property has received the necessary ministerial approval pursuant to the Disposal of Land or Improvements Order and that the property will not be required for future educational purposes in School District No. 54 (Bulkley Valley).

This bylaw may be cited as School District No. 54 (Bulkley Valley) Disposal of Real Property Bylaw No. 2012-01.

Read a first time this 18th day of June, 2013

Read a second time this 18th day of June, 2013

Read a third and final time, passed and adopted this 18th day of June, 2013

Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 54 (Bulkley Valley) Disposal of Real Property Bylaw No. 2012-01 adopted by the Board of Education this 18th day of June, 2013.

Secretary- Treasurer

- Auditor General Summary of Board Reponses on K-12 education – Chairperson Yaremco briefly touched on the survey results from the Auditor General and felt this would be good topic for the Trustee retreat.
- Next Meeting September TBA, 2013 at 5:00 pm

6.c) POLICY COMMITTEE REPORT

- Chairperson Farrell presented the Policy Committee Report from the June 4th, 2013 meeting. The committee reviewed the policy 1.170 Trustee Remuneration. The updated policy was to clarify the specific ability of the board to reject an annual increase to remuneration. The onus will be on the trustees to make a decision about the remuneration.

MOTION/SECOND: F. Farrell / S. Yaremco

“The committee recommends that the Board approve revisions to Policy 1.170.”

CARRIED

- The committee also discussed correspondence from the Ministry of Education with regards to “promoting” the use of school facilities by day care providers. A new policy has been established (Policy 6.209) but no specific action was required at this time. In addition, the committee discussed the correspondence received from parents with regards to the SSS presentation on anti-bullying and the Gay and Lesbian lifestyle. Trustee Martinsen took exception to the letters suggesting that it was an appropriate topic to be discussed in the school and asked if it was a surprise to the parents. Mr. Michael McDiarmid explained how the presentation was handled by SSS. This series of films have been showed all over the province without any problems. Trustee will be able to view the videos' prior to the responding to the letters. The committee also discussed the issues with respect to a policy on Social Media. No specific action needs to be taken at his time.
- Next Meeting September TBA, 2013 at 5:00 pm

6.d) TRUSTEE REPORT

- Trustee Report from Trustee Farrell was submitted highlighting the recent BCSTA Annual General Meeting.

7. UNFINISHED BUSINESS

- There was no unfinished business.

8. NEW BUSINESS

- 8.1 2013-2014 - Draft Budget
Secretary Treasurer Steven Richards reviewed the development of next year's budget and suggested that it was ready for Board approval. Mr. Richards concluded that while the budget was balanced, there would be operational challenges in meeting budget targets.

MOVED / SECONDED: S. Yaremco / K. Martinsen

“That the Board give Second and Final Reading to the 2013 – 2014 Annual Budget Bylaw.”

CARRIED

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF School District NO. 54 (Bulkley Valley) (called the “board”) to adopt the Annual Budget of the Board for the fiscal year 2012/2013 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the “Act”).

1. Board has compiled with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2013/2014.
3. The attached Schedule 2 showing the estimated revenue and expense for the 2013/2014 fiscal year and the total budget bylaw amount of \$25,269,051 for the 2013/2014 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2013/2014.

READ A FIRST TIME THE 21th day of May, 2013.
 READ A SECOND TIME THE 18th day of June 2013.
 READ A THIRD TIME THE 18th day of June 2013.

- **8.2 – Student Achievement Plan – 2012-2015** - Mr. van der Mark presented the 2012-2015 student achievement plan to the Board.

MOTION/ SECOND: J. McIntosh / F. Farrell

“ To approve the 2012 – 2015 School District #53 Achievement Contract”

CARRIED

9. OTHER BUSINESS

- The May 31, 2013 expenditure summary was included in the Trustees Board Packages.

10. READING FILE

Ltr from: Alpine Estates – May 27, 2013	May 31, 2013 Monthly Enrollment
Ltr from: Melanie Miller re: Faye Brownlie	Ltr from: Metro International Education
Ltr to: Min of Finance re: Request to Dispose	Ltr from: SD05 Carbon Offset (Nov 28 th , 2011)
Ltr from: SD05 Carbon Offsets Reserve Release (May 16, 2013)	Ltr from: SD05 Carbon Offsets (Feb 14 th , 2013)
Ltr from: SD05 re: Response from Minister of Finance	Ltr from: SD08 Integrated Early Care
Ltr from: SD08 re: Support of Wage Increases	Ltr from: SD69 Cooperative Gains Mandate
Ltr from: SD71 re: Proposed International Education Strategy	Ltr to: Home Coming Committee

MOVED/SECONDED: L. Collingwood / J. McIntosh

“That the information contained in the Trustee Reading File be received and filed.”

CARRIED

11. CLOSING REMARKS


- In closing, Chairperson Kearns asked everyone to tentatively schedule an August board meeting for August 27th , just in case one is needed. In addition he wished everyone a safe and relaxing summer and we will see everyone in September.

13. NEXT BOARD MEETING


- The next regularly School Board meeting will be held on September 17th , 2013 commencing at 7:00 pm at the School Board Office in Smithers.

14. ADJOURNMENT

- The meeting was adjourned at 8:14pm.



 Les Kearns
 Chairman of the Board of Education



 Steven Richards
 Secretary Treasurer