



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
JUNE 17, 2014
SCHOOL BOARD OFFICE, SMITHERS, BC

PRESENT: Trustees: L. Kearns, F. Farrell, L. Collingwood, K. Martinsen, J. McIntosh, S. Yaremco

Regrets: P. Michell

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 6:00 pm

MOVED/SECONDED: F. Farrell / K. Martinsen

"That the Board meeting move In-Camera."

CARRIED

- The Board returned to Regular session at 7:01pm.

2. OPENING REMARKS

- Chairperson Kearns welcomed our guest: Katherine Dow from CFTK-TV; Karin Bachman, BVTU President; Ryan Jensen, Interior News; Friends of the Smithers Library, Lorraine Dorian and Joan Warmerdam; Roxanne Wilfur. Trustee Michell sends her regrets. HSS commencement took place last Friday, June 13th, Trustee Kearns thanked the staff at HSS who did a wonderful job on the very intimate and touching ceremony. Mr. Scott Jackson, Principal at HSS, was asked for the second year in a row to be a guest speaker. Usually this honor is bestowed on someone from the community or a teacher, so it is unusual to have the same guest speaker two years in a row. This shows everyone what an amazing job Mr. Jackson does at HSS and how much he is appreciated by the students. Trustee Kearns thanked Mr. Jackson for the great work he does in that school. The district elementary track meet took place last weekend. Thank you to the staff and parents for coming out and helping. Everyone thoroughly enjoyed it.

3. DELEGATION

- Friends of the Smithers Library made a presentation to the Board of Education requesting a letter of support for their Digitization of the Interior News project.

4. ADOPTION OF AGENDA

MOVED/SECONDED L. Collingwood / F. Farrell

"That the agenda be accepted as presented."

CARRIED

5. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the minutes of May 20, 2014; the Synopsis of the In-Camera Meeting minutes May 20, 2014. There being none, the minutes of: May 20, 2014 and the Synopsis of the In-Camera Meeting minutes May 20, 2014 were declared approved as presented.

6. ADMINISTRATION REPORT

Student Achievement

- Superintendent van der Mark presented the district based initiatives to the board: Congratulations to all the 2014 Graduates; Labour update changing rapidly, the BCTF has gone to a full scale strike as of Tuesday, but they have returned back to the bargaining table; Provincial Exams will take place and buses will be running; Report Cards will go home in some form at some point, what that looks like we are not sure at this point. The LRB ruled that all grade 12 marks must be in by the June 20th. We are still not sure about grades 8-11. Administration did have an agreement with BVTU for K-7 report cards.

District Based Initiatives

- Superintendent van der Mark presented the district based initiatives to the board: The elementary school track & field meet happened last weekend, thank you to all the volunteers and parents who came out to make this happen; 200 elementary students participated in the NWCC introduction to trades YES 2 IT program, thank you to Monica Strimbold and NWCC for their support in the program; Congratulations to Ms. Leesa Easterday on her upcoming retirement and Mr. Kevin Bird who is moving on to take a position at SD#78 (Fraser-Cascade); We are pleased to announce that Ms. Michelle Iacobucci will be the new Principal at Telkwa Elementary School. We are also in the processing of filling the administrative position at Twain Sullivan Elementary.

School Based Initiatives

- Superintendent van der Mark presented the school based initiatives to the Board: The SSS Boy's golf team placed 3rd at the Provincial Golf Championships; HSS Girl's Rugby placed 2nd place in their tier at their respective provincial championship; SSS held their Technical and Ecological Knowledge day last week; WPS hosted their Power of Wonder Week (POW), thanks to the volunteers, teachers and NWCC for making this happen.

Field Trip Proposals

- The following field trip received approval by the Assistant Superintendent:
 - **MME**- 53 Grade 4-6 students to travel to Rough Acres Bible Camp on June 25th, 2014 to take part in their year-end celebrations. All Board requirements have been met for this trip.
 - **SSS** – 20 Grade 10-12 Outdoor Ed students to travel to Babine Lake to take part in an introduction to sailing June 19-20, 2014. All Board requirements have been met for this trip.
 - **TSE** – 25 Grade 7 students to travel to Rough Acres Bible Camp on June 12/13th, 2014 to take part in their year-end celebrations. All Board requirements have been met for this trip.
 - **MME** – 47 Grade 2/3 students to travel to Rough Acres Bible Camp on June 11th to take part in their year-end celebrations. All Board requirements have been met for this trip.
 - **WPS** – 23 Grade 6 students to travel to the BV Bowman Archery Grounds on June 19th, 2014. All Board requirements have been met for this trip.

7.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- No report this month.

7.b) OPERATIONS COMMITTEE REPORT

- On behalf of Chairperson Michell Trustee Martinsen presented the Operations Committee's Report from the June 3, 2014 meeting; The committee had a teleconference with Joel Adams from the Auditor General to discuss the audit plan letter. SD54 is in our last year of our Audit cycle; Mr. Margerm provided a short review of the Carbon Neutral report submitted on May 31, 2014, and highlighted the work that the Mr. Hildebrandt and the maintenance staff is doing to minimize heat loss and reduce energy costs.

- **Early Thursday / Instructional Time:** As the 2014-2015 school calendar has a two week spring break, SD54 has to make up lost instruction time. BVTU members recently voted overwhelming to keep early Thursdays for consultation and collaboration. Thursday will have a slight extension. K-7 23 minutes, grades 8-12 will have 25 minutes added to Thursday's current dismissal time. Administration was very happy with the results.

7.c) POLICY COMMITTEE REPORT

- Chairperson Collingwood presented the Policy Committee Report from the June 3, 2014 meeting:
- **Policy 9.950 Student Choice and Policy 11.140 Student Transportation** - The public consultation has now ended for these policies.

MOTION / SECONDED: L. Collingwood / J. McIntosh

"Recommends the approval of the amended Policy 9.950 – Student Choice and Policy 11.140 – Student Transportation."

CARRIED

- **Policy 4.385 Bullying and Harassment Policy**

MOTION / SECONDED: L. Collingwood / J. McIntosh

"Recommends the approval of the amended Policy 4.385 – Bullying and Harassment Policy."

CARRIED

- **Policy 6.420 Corporate Donations** – The committee was shown examples from other districts that have a corporate donations policy. The committee asked Mr. Margerm to draft new language on this policy. This policy will remain with the committee at this time.

7.d) TRUSTEE REPORT

- Trustee Collingwood presented her trustee report from the BCSTA Annual General Meeting held on April 24-27, 2014.

8. UNFINISHED BUSINESS

- **8.1) Draft Budget Bylaw & Update:** Mr. van der Mark presented the Draft Budget to the Board on behalf of Mr. Margerm.

MOVED / SECONDED: K. Martinsen / F. Farrell

"The committee recommends that the Board give Second and Third Reading to the 2014 – 2015 Annual Budget Bylaw."

CARRIED

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2014/2015 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2014/2015.
3. The attached Statement 2 showing the estimated revenue and expense for the 2014/2015 fiscal year and the total budget bylaw amount of \$24,989,124 for the 2014/2015 fiscal year was prepared in accordance with the Act .
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2014/2015.

READ A FIRST TIME THE 20 DAY OF MAY, 2014;

READ A SECOND TIME THE 17 DAY OF JUNE , 2014;

READ A THIRD TIME, PASSED AND ADOPTED THE 17 DAY OF JUNE, 2014;

NO SIGNATURE REQUIRED
Chairperson of the Board

(Corporate Seal)

NO SIGNATURE REQUIRED
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 54 (Bulkley Valley) Annual Budget Bylaw 2014 / 2015, adopted by the Board the 17 DAY OF JUNE, 2014.

NO SIGNATURE REQUIRED
Secretary Treasurer

9. NEW BUSINESS

- 9.1) Achievement Contract 2014-2017 was presented by Superintendent van der Mark.

MOTION / SECONDED: J. McIntosh / S. Yaremco

"To approve the 2014 – 2017 School District #54 Achievement Contract"

CARRIED

10. OTHER BUSINESS

- 10.1) The May 31, 2014 expenditure summary was included in the Trustees Board Packages.

11. READING FILE

May 31, 2014 Enrolment	Ltr frm SD39 to T. Rezansoff re: BCSTA AGM
Ltr frm SD61 to S. Cadieux re: Victoria Youth Detention Centre	Ltr frm SD20 to P. Fassbender re: Funding
Ltr frm SD70 to E. Flynn-VISTA re: Meeting Request	Ltr frm SD73 to P. Fassbender re: Cost Sharing of Capital Expenditures
Ltr frm SD74 to T. Stone – Clinton Speed Zone	Ltr frm SD28 to P. Fassbender re: Funding

MOVED/SECONDED: L. Collingwood / F. Farrell

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

12. CLOSING REMARKS


- Chairperson Kearns asked the Trustees to agree on a date for an August Board meeting just in case one was required. It was decided that Tuesday Aug 26th, would be reserved for the August Board of Education meeting if needed. Trustees will be contacted one way or another by administration.
- None of us could have known that the school year would end this way. We are looking forward to a normal start up in September. It is all what we want.

12. NEXT BOARD MEETING

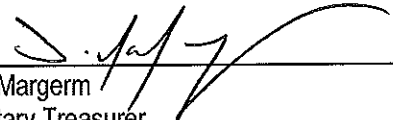
- The next regularly schedule School Board meeting will be held on September 23rd, 2014 commencing at 7:00 pm at the School Board Office in Smithers.

13. ADJORNED

- The Board meeting was adjourned at 8:15pm.



Les Kearns
Chairman of the Board of Education



Dave Margerm
Secretary Treasurer