



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
JANUARY 19, 2016
SCHOOL BOARD OFFICE, SMITHERS, B.C.

PRESENT: Trustees: L. Kearns, L. Collingwood, F. Farrell, J. Williams, D. Hanson, P. Michell

Regrets: B.J. Beaubien

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:06pm

2. OPENING REMARKS

- Chairperson Kearns acknowledged that we are conducting our meeting on the traditional territory of the Witsuwit'en'.
- Chairperson Kearns welcomed everyone in attendance. Mary Brise's retirement tea will be held on Thursday Jan 28th at Muheim Memorial. The Board wished Ms. Brise the very best in her retirement. Chairperson Kearns spoke of the ABED council luncheon that was held in December and found the teacher presentations very interesting. He also thanked Trustee Michell's family for cooking the turkey. Chairperson Kearns also mentioned he was able to take in two Christmas concerts in Houston in December.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Collingwood and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of December 8, 2015. There being none, the minutes of December 8, 2015 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. The Aboriginal Student Completion rates rose to 65% in 2015, an all-time high for SD54 and Mr. van der Mark gave a presentation on the Aboriginal student completion rates. New curriculum implementation training for teachers schedule has been developed. 2016 Kindergarten registration will take place January 18-22, 2016 at all district elementary schools. Foundation Skills Assessment (FSA) will be written by grade 4 & 7 students by the end of February.
- Superintendent van der Mark presented the innovations and initiatives report to the Board. The Professional Learning Community (PLC) group had their second meeting of the year on Monday, January 18, where they will continue to share inquiry projects and innovative ideas that deepen teaching and learning. January Education Forum will be held

on Monday, January 25th and the topic will be "Coding and Robotics". Mr. van der Mark thanked Ms. Higgins and Mr. Doogan-Smith for the Christmas concert held in December. He also wished Ms. Higgins well on her teacher exchange to Australia and extended a warm welcome to Mrs. Rosemary Mathie.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **MME** – 72 +/- Grade 5-7 Students from Muheim Memorial Elementary School to travel to Hudson Bay Mountain on March 3, 10 and 18th, 2016 for a day of skiing and snowboarding. All Board requirements have been met for this trip.
 - **WPS** – 55 +/- Grade 5-7 Students from Walnut Park Elementary School to travel to Hudson Bay Mountain on February 24, March 8, and 15th, 2016 for a day of skiing and snowboarding. All Board requirements have been met for this trip.
 - **SSS** – 4 (Four) Grade 9-12 Students from Smithers Secondary Schools to travel to Edmonton, Alberta to take part in a wrestling tournament at the University of Alberta on January 28-31, 2016. All Board requirements have been met for this trip.
 - **LKS** – 24 +/- Grade 6-7 Students from Lake Kathlyn Elementary School to travel to Hudson Bay Mountain on January 22, 29 and February 12, 2016 for a day of skiing and snowboarding. All Board requirements have been met for this trip.
 - **SSS** – Grade 10-12 Students from Smithers Secondary School – Outdoor Ed program to travel to Lake Kathlyn or Seymour Lake on four separate occasions to take part in ice skating and winter safety instruction and assessment. All Board requirements have been met for this trip.
 - **SSS** – 14 +/- Grade 10-12 Students from Smithers Secondary School – Outdoor Ed program to travel to Nanika-Kidprice Lake and surrounding areas on two separate occasions to take part in a multi-day canoe excursion. Proposed travel dates are May 26-29 and June 2-5, 2016. All Board requirements have been met for this trip.
 - **SSS** – 16 +/- Grade 10-12 Students from Smithers Secondary School – Outdoor Ed program to travel to Joe L'Orsa Cabin on January 14-16, 2016. All Board requirements have been met for this trip.

- The following field trip require approval by the Board of Education:
 - **SSS** – 30 Grade 8-10 Students to travel to Quebec to participate in a SEVEC Cultural Exchange on February 6-13, 2016. All Board requirements have been met for this trip.

MOTION: *It was moved by Trustee Collingwood and seconded by Trustee Williams.*

"That the Board approve the proposed field trip to Quebec on February 6-13, 2016."

CARRIED

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Trustee Hanson presented the Community Relations Committee report from the January 5, 2016 meeting:
 - Trustee Hanson invited everyone to the January Education Forum that will be held on Monday, January 25th at 5pm in Room 402 at the Smithers Secondary School. The focus will be on the innovative programs on "Coding and Robotics" that have been occurring in our schools.
 - Next Meeting Tuesday, February 2, 2016 @ 4:00pm.

6.b) OPERATIONS COMMITTEE REPORT

- Chairperson Williams presented the Operations Committee's Report from the January 5, 2016 meeting.
 - **2016-2017 Draft Calendar:** The Committee recommended to proceed with a one week spring break (March 13-17, 2017) for the Draft 2016-2017 Calendar

MOTION: It was moved by Trustee Collingwood and seconded by Trustee Hanson.

“The Board proceed with a one week spring break (March 13-17, 2017) for the Draft 2016-2017 Calendar.”

CARRIED

- Next Meeting Tuesday, February 2, 2016 @ 5:00pm.

6.c) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Farrell presented the Policy Committee Report from the October 6, 2015 meeting.
 - **Traditional Welcome:** The committee recommended that the Board approve the following opening welcome and acknowledgement at board, committee and education forum meetings:
‘I would like to acknowledge that we are conducting our meeting on the traditional territory of the Witsuwit’en.’
 - **Travel Expense – Policy 11.310 :** The committee recommend that the District meal per diem and mileage reimbursement rate be increased as outlined at committee.
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MOTION: It was moved by Trustee Collingwood and seconded by Trustee Williams.

“The Board approves the increase in meal per diem and mileage reimbursement rate outlined by the Operations Committee.”

CARRIED

- Next Meeting Tuesday, February 2, 2016 @ 3:00pm.

6.d) TRUSTEE REPORT

- Trustees Michell, Hanson and Collingwood submitted their trustee reports from trip to the BCSTA Winter Academy in November 2015.

7. UNFINISHED BUSINESS

- No unfinished business was submitted this month.

8. NEW BUSINESS

- **8.1) 2015 Facilities Review Recommendation**
 - Secretary Treasurer Margerm – Provided the Facilities Review Report to the Board – Sustainability of Lake Kathlyn Recommendation.
 - It was recommended that School District 54 proceed with initiating the closure process for Lake Kathlyn Elementary School as the school is deemed surplus to the educational needs of the school district.
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MOTION: It was moved by Trustee Hanson and seconded by Trustee Williams.

“The Board proceed with two readings for the School Closure Bylaw #5 – Lake Kathlyn Elementary School.”

CARRIED

**SCHOOL CLOSURE BYLAW #5
Lake Kathlyn Elementary School**

**A BYLAW OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT 54 (BULKLEY VALLEY)
HEREINAFTER CALLED THE "BOARD" TO CLOSE A SCHOOL.**

WHEREAS, pursuant to Section 73 of the School Act, a board may, subject to the orders of the Minister of Education (hereinafter called the "minister") open, close or re-open a school permanently or for a specified period of time;

AND WHEREAS, pursuant to School Opening and Closure Order, Ministerial Order 194/08, closing a school permanently means the closing, for a period exceeding 12 months, of a school building used for purposes of providing an education programme to students;

AND WHEREAS, pursuant to said Ministerial Order 194/08, the Board has developed and implemented a policy that includes a public consultation process with respect to permanent school closures and made that policy available to the public;

AND WHEREAS, pursuant to said Ministerial Order 194/08, the Board has applied the above-noted policy;

NOW THEREFORE the Board of Education of School District 54 (Bulkley Valley) hereby directs that Lake Kathlyn Elementary School (Facility #05454007), located on 7260 Highway 16 West, Smithers, BC be closed effective June 30, 2016.

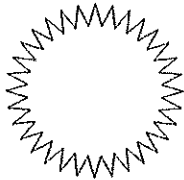
This bylaw may be cited as "School District 54 (Bulkley Valley) School Closure bylaw No. 5. Lake Kathlyn Elementary School".

READ A FIRST TIME THE 19th DAY OF January, 2016.

READ A SECOND TIME THE 19th DAY OF January, 2016.

READ A THIRD TIME, PASSED AND ADOPTED THE ____ DAY OF _____, 2016.

NO SIGNATURE REQUIRED
Chairperson of the Board of Education



NO SIGNATURE REQUIRED
Secretary Treasurer

I hereby certify this to be a true and original School District 54 (Bulkley Valley) School Closure bylaw No. 5 adopted by the Board the ____ day of _____, 2016.

NO SIGNATURE REQUIRED
Secretary Treasurer

9. EXPENDITURE SUMMARY

- The December 31, 2015 expenditure summary was included in the Trustee Board packages.

10. READING FILE

MOTION: It was moved by Trustee Williams and seconded by Trustee Michell.

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. CLOSING REMARKS

- Chairperson Kearns reminded the Board that the next regularly schedule School Board meeting will be held on February 16, 2016 commencing at 7:00 pm at the School Board Office in Smithers.

12. NEXT BOARD MEETING

- The next regularly schedule School Board meeting will be held on February 16, 2016 commencing at 7:00 pm at the School Board Office in Smithers.

13. ADJORNED


- The Board meeting was recessed at 8:10pm.
- At 8:55pm the Board returned to the In-camera session.

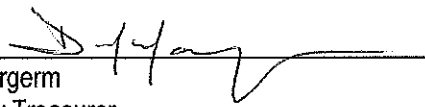
MOTION: It was moved by Trustee Farrell and seconded by Trustee Williams.

"That the Board move in camera."

CARRIED

- The Board meeting was adjourned at 9:19pm.


Approved by Jennifer Williams, Vice-Chairperson
On behalf of Les Kearns, Chairperson of the
Board of Education


Dave Margerm
Secretary Treasurer