


School District #54 (Bulkley Valley)
JOB DESCRIPTION
STUDENT SERVICES – INDIGENOUS SUPPORT SERVICES LANGUAGE WORKER

Location: District

SUMMARY:

Reporting to the Principal/designate, the Indigenous Language Support Worker supports Indigenous learners in the realization of the Enhancement Agreement goals and assists with the development and implementation of specific strategies as outlines in the Witsuwit'en Language Integrated Resource Package. The Indigenous Language Support Worker promotes and builds Indigenous language development amongst all members of the school community.

DUTIES:

- Work directly with Indigenous students to enhance Witsuwit'en language learning and appreciation
- Functions as an advocate for Witsuwit'en Language builds language using the Distinctly Witsuwit'en Orthography
- Collaborates with all members of the school staff
- The ability to actively engage students in experiential learning;
- The successful candidate must be prepared to work collaboratively as part of a team that is committed to work with the Witsuwit'en Language Authority on curriculum development and implementation strategies.
- Develops positive working relationships with all students
- Provides positive role modeling in the school and in the community;
- Maintains records regarding services and supports, and provides written reports as required;
- Communicates effectively using courtesy, tact and discretion with school staff, students and parents in the explanation and clarification of information
- Maintains the confidentiality of information seen or heard
- May be required to perform other assigned comparable duties which are within the scope of knowledge, skills and abilities required by this class specification

QUALIFICATIONS:

- Completion of Grade 12 (Dogwood Certificate)
- Minimum of two years post secondary training; in First Nations Education, Counselling, Human Services or other areas related to working with school-aged children and youth
- Minimum of symbolic level of fluency and literacy in spoken and written Witsuwit'en;
- Linguistic training in written Witsuwit'en grammar, syntax and orthography;
- A thorough knowledge of Witsuwit'en traditions and a good working relationship with the Witsuwit'en community;
- Previous teaching experience and/or work with language and culture at the community level is desirable.
- Minimum of two years of experience working with Indigenous students and/or families
- Training in Non-Violent Crisis Management Techniques (e.g. CPI training) would be an asset
- Demonstrated, exceptional skills and experience with communication technology, word processing, database management and spreadsheet programs (e.g. Microsoft Office)
- Demonstrated ability to use initiative to determine, judge and select appropriate course of action
- Familiarity with Workers' Compensation Board (WCB) safety procedures
- Valid Class 5 – BC Driver's Licence and an exemplary driving record as demonstrated by a current drivers' abstract
- Physical ability to perform the required duties

"First priority will be given to candidates who are of Indigenous ancestry, and who have a working knowledge of the local Witsuwit'en Indigenous language, culture and history. Any appointment will be subject to the approval of the Indigenous Education Council"

N.B. This description contains the elements necessary for the identification and evaluation of the job. It is not an exhaustive list of the duties to be performed. Duties not listed should not affect the evaluation.

Agreed to:

Dana Demoline

 CUPE Job Description Committee

Cindy O'Halloran

 CUPE Job Description Committee

Bud Marked

 Indigenous Education Council Representative

D. May

 Secretary Treasurer