



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
FEBRUARY 16, 2016
SCHOOL BOARD OFFICE, SMITHERS, B.C.

PRESENT: Trustees: B.J. Beaubien, L. Collingwood, F. Farrell, J. Williams, D. Hanson, P. Michell

Regrets: L. Kearns

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:02pm

2. OPENING REMARKS

- Vice - Chairperson Williams acknowledged that we are conducting our meeting on the traditional territory of the Witsuwit'en'.
- Chairperson Williams welcomed the local presidents and the large contingent from Lake Kathlyn. Trustee Kearns sends his regrets. Chairperson Williams expressed that she was very happy with the number of people that attended the first public consultation meeting at Lake Kathlyn. The information given and received was done in a very respectful manner and hopes this continues at the second public consultation meeting on March 8th in Moricetown.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Michell and seconded by Trustee Beaubien.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of January 19, 2016 or the synopsis of the in-camera meeting minutes of January 19, 2016. There being none, the minutes of January 19, 2016 and the synopsis of the in-camera meeting minutes of January 19, 2016 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. The first curriculum implementation early dismissal day took place on January 21st. All of the elementary schools took part in "Maker Dayz", thanks to Monica Strimbold for leading this. SD54 high school students will be travelling to Terrace to take part in the annual Skills Canada Competition. Big Band Dance was held on February 13th.

- Superintendent van der Mark presented the innovations and initiatives report to the Board. Ms. Faye Brownlie will be returning on February 26th to continue her work on the Early Primary Reading Assessment. SD54 has submitted a proposal to BCCIE to host up to 20 Chinese students as a part of a cultural exchange in August 2016. February's Education Forum on social media and internet safety will be held on February 29th at 5pm at the SBO. EMAP and Intro-to-Trades wrapped up another very successful session recently.
- Superintendent van der Mark presented the district based initiatives report to the Board. Early notice incentive program for teachers continues this year. Twain Sullivan and Silverthorne will co-host the elementary basketball tournament on March 10th at HSS. Grade 4&7 students will be writing FSA's this month. Parents & students in grades 4, 7, 10, 12 will be completing the Provincial Satisfaction Surveys between now and April.
- Superintendent van der Mark presented the district based initiatives report to the Board. The *breakfast and books* programs at WPS and MME are having strong turnouts this year. SSS theatre and music programs will be presenting "*Beauty and the Beast*" Feb 25-28. To promote family literacy day, TES held a *Pancakes, PJ's and Parents event*. Silverthorne Elementary has been enjoying fresh salads from their tower garden project. MME wrapped up their *Carnaval* celebrations with past week.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS** – Grade 8 & 9 Students from Smithers Secondary School to travel to Hudson Bay Mountain on Feb 11, 26, March 3 and 17, 2016 (two days for each grade respectively) for a day of skiing and snowboarding. All Board requirements have been met for this trip.
 - **SIL** – Grade 4-7 Students from Silverthorne Elementary School to travel to Hudson Bay Mountain on February 19 and March 11, 2016 for a day of skiing and snowboarding. All Board requirements have been met for this trip.
 - **TES** – 17 Grade 6-7 Students from Telkwa Elementary School to travel to Hudson Bay Mountain on March 4th ,9th and 16th, 2016 for a day of skiing and snowboarding. All Board requirements have been met for this trip.
 - **HSS** – 40 Grade 8-12 Students from Houston Secondary School to travel to Hudson Bay Mountain on March 8th, 2016 for a day of skiing and snowboarding. All Board requirements have been met for this trip.

Operations

- Secretary Treasurer Margerm provided the enrolment projects for 2016-2017. Projections are estimated to be equal to the current 2015-2016 school year, ranging from 2,067 - 2,080 student FTE.

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Trustee Hanson provided a review of the January Education Forum on coding and invited everyone to the February Education Forum where the topic of internet safety and social media will be discussed.
 - Next Meeting Tuesday, March 1, 2016 @ 4:00pm.

6.b) OPERATIONS COMMITTEE REPORT

- Chairperson Williams presented the Operations Committee's Report from the February 2, 2016 meeting.
 - **2016-2017 Draft Calendar:** The Committee recommended that the 2016-2017 Draft Calendar be sent out for public consultation.
 - **Canadian Parents for French:** The Committee recommended that the Board approve the letter of response provided at the committee meeting and send.

MOTION: It was moved by Trustee Collingwood and seconded by Trustee Michell.

"The Board approve the draft response letter to the Canadian Parents for French."

CARRIED

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- Next Meeting Tuesday, March 1, 2016 @ 5:00pm.

6.c) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Collingwood presented the Policy Committee Report from the February 2, 2016 meeting.
- **Public Participation in Building Planning – Policy 6.270:** The committee recommended that the Board approved the revised draft policy as outlined.

MOTION: It was moved by Trustee Collingwood and seconded by Trustee Hanson.

“The Board approve the revised draft Policy 6.270 – Public Participation in Building Planning, as outlined.”

CARRIED

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- **Facility Review Cycle :** The committee recommended that the Annual Facility Review process be conducted in the fall.

MOTION: It was moved by Trustee Collingwood and seconded by Trustee Beaubien.

“The Board approve that the Annual Facility Review Process shall be conducted in the fall.”

CARRIED

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- Next Meeting Tuesday, March 1, 2016 @ 3:00pm.

6.d) TRUSTEE REPORT

- No Trustee Reports this month.

7. UNFINISHED BUSINESS

- No unfinished business was submitted this month.

8. NEW BUSINESS

- **8.1) Lake Kathlyn Consultation Update** - Superintendent van der Mark expressed his appreciation for everyone who attended the first public consultation meeting and commented that the meeting was conducted in a respective nature by all parties. Mr. van der Mark informed the Board that the answers to the “125 sticky” questions will be posted on the School District website shortly. The Trustees then proceeded to have a discussion about the first consultation meeting, questioned the format for the second consultation meeting and asked questions to the senior administration that they needed clarification or answers to.
- **8.2) 2015-2016 Amended Annual Budget-** The operations committee recommended that the Board give all three readings to the 2015-2016 Amended Annual Budget Bylaw. Mr. Margerm provided a brief synopsis of the amended budget.
 - Vice-Chairperson Williams asked for unanimous consent to do all three readings for the 2015 – 2016 Amended Annual Budget Bylaw. Unanimous consent was not given.

MOTION: It was moved by Trustee Collingwood and seconded by Trustee Beaubien .

“The Board proceed with two readings for the 2015 – 2016 Amended Budget Bylaw.”

CARRIED

- Vice – Chairperson Williams asked Trustee Hanson what information she required to approve the 2015-2016 Amended Budget Bylaw. A discussion took place between senior administration and the Trustees, answering questions about the Amended Budget that was presented. At the conclusion of the discussion Trustee Hanson said that all of her questions had been answered.
- Vice-Chairperson Williams once again asked for unanimous consent to do all three reading tonight for the 2015 – 2016 Amended Annual Budget Bylaw. Unanimous consent was given.

MOTION: *It was moved by Trustee Collingwood and seconded by Trustee Beaubien.*

“The Board proceed with three readings for the 2015 – 2016 Amended Budget Bylaw.”

CARRIED

9. EXPENDITURE SUMMARY

- The January 31, 2016 expenditure summary was included in the Trustee Board packages.

10. READING FILE

MOTION: *It was moved by Trustee Beaubien and seconded by Trustee Michell.*

“That the information contained in the Trustee Reading File be received and filed.”

CARRIED

11. CLOSING REMARKS

- Vice – Chairperson Williams reminded everyone present that the next regularly scheduled School Board meeting will be held on March 15, 2016 commencing at 7:00 pm at the School Board Office.

12. NEXT BOARD MEETING

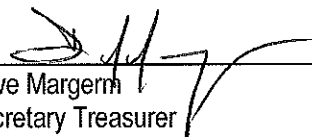
- The next regularly scheduled School Board meeting will be held on March 15, 2016 commencing at 7:00 pm at the School Board Office in Smithers.

13. ADJORNED

- The Board meeting was adjourned at 7:54pm.



Approved by Les Kearns, Chairperson
On behalf of Jennifer Williams, Vice-Chairperson of the
Board of Education



Dave Margern
Secretary Treasurer