



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
APRIL 17, 2012
MULTIPLEX CENTRE, MORICETOWN

PRESENT: **Trustees:** L. Kearns, F. Farrell, P. Michell, S. Yaremco, L. Collingwood

Regrets: K. Martinsen, J. McIntosh

Staff: C. van der Mark – Superintendent of Schools
 M. McDiarmid – Assistant Superintendent
 S. Richards – Secretary Treasurer
 B. Kingsmill – Recording Secretary

1. CALL TO ORDER

The meeting was called to order at 6:10 pm

MOVED/SECONDED: F. Farrell / S. Yaremco

"That the Board meeting move In-Camera."

CARRIED

The Board returned to Regular session at 7:03 pm.

2. OPENING REMARKS

- Chairperson Kearns welcomed everyone in attendance and then called upon Trustee Michell to introduce the guest speaker for the traditional welcoming.
- Trustee Michell announced to the Board that Mary Jim, an elder in the community has passed away recently. She shared with the Board the traditions that are taken by the Wet'suwet'en people to honor elders who pass. Trustee Michell then asked for a moment of silence to pay respect to the Mary Jim. Trustee Michell also informed the Board that Eddie Alfred another member of the community had passed away recently as well.
- Trustee Mitchell introduced Millie Gunanoot, (hereditary name; To Ne Tade Yah), niece of Chief Henry Alfred (hereditary name; Ut'akhgit) of the Likhsilyu Clan. Ms. Gunnanoot welcomed Trustees and guests to the traditional land of the Wet'suwet'en and expressed her hopes that the Board completes the work at hand in a professional manner to help the students succeed in education.
- Chairperson Kearns thanked Ms. Gunanoot and Trustee Michell and requested that a letter be sent to the clan expressing the Board's condolences on the loss of the two clan members. Mr. Kearns also wanted to thank the administration of SD#54 for the hard work and patience they have shown during this challenging year.
- Mr. Kearns attended the HSS arts fair April 12 and was impressed by all the presentations and would like to thank all the students, teachers and parents for the time and energy it took to put on such a wonderful event. Congratulations to all!
- Mr. Kearns passed on regrets from Trustee Martinsen and Trustee McIntosh who were unable to attend the meeting.

3. ADOPTION OF AGENDA

MOVED/SECONDED: F. Farrell / L. Collingwood

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were corrections to the minutes of March 13, 2012 and the Synopsis of the In-Camera Meeting minutes of March 13, 2012. There being none, the minutes of March 13, 2012 and the Synopsis of the In-Camera Meeting minutes of March 13, 2012 were declared approved as presented.

5. ADMINISTRATION REPORT

DISTRICT BASED INITIATIVES

- **Ministry of Education Meeting** - On April 2/3, 2012 Superintendent van der Mark, Chairmen Les Kearns and Secretary Treasurer Steve Richards attended meetings in Vancouver with the Ministry of Education. The seminar's included information on the Bill 22 and the Learning improvement fund.
- **Staffing Process** - is well under way for next year. Human resources expect to have the staffing process completed by the end of April. Class sizes will be well below provincial averages for the 2012-2013 school year.
- **Faye Brownlie** – Will be back in Smithers on May 3 and 4th to complete her work with our teachers.
- **Education Form** – There was another education forum held on April 11, 2012. It was very well attended by a variety of our stakeholders.
- **NWCC partnership** – We continue to look to expand our partnership with NWCC. In 2013 we will again partner to offer Professional 1 in HSS. We are also currently finalizing the details of a user agreement that would re-locate the BVLC to their new state of the art facility.
- **Education Week**: Lots of activities around the district. Read-a book, Give a Book Campaign was a huge success at WPS! 215 books will be donated around the world on their behalf. On Thursday April 5, 1:05pm students and staff were instructed to Drop Everything and Read for 25 minutes.

SCHOOL BASED INITIATIVES

SSS – There has been a lot of activities happening at SSS.

- **Northwest Music Festival** – SSS Junior and Senior Concert Banks and Swing Choir attended the festival on April 13 & 14 and brought home 5 gold metals.
- **"FAME"** - Opening night is Friday April 20. Tickets are \$12 and shows will run April 20/21, April 27/28 at 7:30pm and a matinee on April 28th at 1pm. Always a sensational community event.
- **Northern Gateway Pipeline** - On April 12, 2012 600 SSS Students attended a lively presentations/debate over the proposed Northern Gateway pipeline. Representatives from all interested parties were in attendance to express their interest/concerns to the students.
- **Grade 8 Leadership** - The group had raised over \$2,000 through fundraising initiatives and on April 12, purchased \$2,000 worth of groceries from Innovation Foods, in which they donated to the Smithers Women's Shelter, Soup Kitchen and Broadway house. Congratulations to Mrs. Monkman and all the students involved.

HSS – The Annual Arts Fair was held at Houston Secondary on Thursday, April 12th. There was an excellent array of student work on display, including musical and dramatic performances. Thanks to parents and HSS staff for their ongoing support of this event.

FIELD TRIP PROSPOSALS

The following field trips have been approved:

- **SD#54 Elementary School Band** – 40 Grade 6 & 7's will be travelling to Terrace on April 13, 2012 to participate in the Pacific Northwest Music Festival.

The following field trips are asking for Board authorization:

- **HSS** – 10 Outdoor Education Students are heading out to Silverking Basin on April 26-28, 2012. All requirements required by the District have been met for this trip.
- **Twain Sullivan Elementary** – 26 Grade 4 students will be travelling to Prince Rupert, BC on June 4-8, 2012. All requirements required by the District have been met for this trip.

MOTION / SECOND: S. Yaremco / L. Collingwood

"To approve the proposed field trip to Silverking Basin on April 26-28, 2012 and Prince Rupert, BC on June 4-8, 2012 respectively."

CARRIED

The Following field trip is asking for Preliminary approval from the Board:

- **Lake Kathryn Elementary** – 20 Grade 2/3 students will be traveling at Ft. St James Historical Park on June 12/13, 2012.

MOTION / SECOND: S. Yaremco / L. Collingwood

"To approve the proposed field trip to Ft. St James Historical Park on June 12/13, 2012 IN PRINCIPLE."

CARRIED

BAA APPLICATIONS – School district administration is seeking board approval for two proposed BAA courses. (Board Authorized Course)

1. Active Living 11/12 is a new course and curriculum proposed by Houston Secondary which involves students taking part in three distinct physical activity units. There are units in Rugby, Golf and Angling that will be offered.
 2. Hockey Canada Skills Academy Gr.10-12 is a course and curriculum that has been offered around the province and both Secondary Schools are interested in offering the course next year.
- Both of these courses add personalization, are consistent with the direction of BC Ed Plan and support students' ability to take courses that they are interested in. The courses have been reviewed and are compliant with all regulations and requirements set out in Ministry guidelines.

MOTION / SECOND: P. Mitchell / F. Farrell

"To approve the proposed Board Authorized Courses as outlined."

CARRIED

- Superintendent van der Mark completed his administration report by speaking about report cards. We are still waiting to hear from the Labour Relations Board on what will report cards will look like. SSS will possibly have 3rd term marks for students. The main dispute is about elementary report cards. He stressed that it is a very tense time for everyone but the School Board is bound by legislative student reporting requirements.

6.a) EDUCATION FORUM

- Chairmen of the Education Forum, Frank Farrell reported on the April 11 Education Forum. Personalized learning was highlighted. Mr. Monkman discussed distributed learning program, Mr. Jackson and Mr. Grice from HSS talked about the flexibility in the HSS time table for next year. There was a very energetic presentation from Ms. Moroz's class from Silverthorne Elementary. The students described a class drama production they had designed and performed. Mr. Lockwood, Principal of BVLC spoke about how students are able to personalize their school program and obtain credit for activities outside of school.

6.b) OPERATIONS COMMITTEE REPORT

Trustee Farrell reported on the Operations Committee Report on behalf of Chairperson Martinsen who was absent.

- **Audit 2011 / 2012** – Secretary Treasurer Richards explained that the Auditor General had conducted a preliminary on-site audit at the end of March 2012. They will return to the SBO in the third week of July to finalize the audit.

MOTION / SECOND: F. Farrell / S. Yaremco

"The committee recommends that the Board Chairperson sign the Engagement Letter for the fiscal year 2011-2012"

CARRIED

- Trustee Farrell informed the Board of the BC Hydro rate increase. SSS and HSS will continue with the Continuous Optimization Program (ie. Previously Power Smart Program). Secretary Treasurer Richards and the Payroll Administrator attended the PEBT Regional Meeting in Terrace on April 11. They were updated on JEIS and LTD programs and received the Annual Report including Financial Statements. The 2012-2013 Budget is currently being completed. Mr. Richards explained there were some changes in the funding formula for next year. Budget will be presented at the Operations Meeting in May.
- **2012 – 2013 Spring Break** - The Operations Committee spent a significant amount of time discussing a number of different options for the 2012-2013 Spring Break holidays. The result was an "Extended Spring Break" proposal whereby staff and students will get 11 days off. Chairperson Kearns provided a brief history on the 2012-2013 Spring Break Holiday consultation with all Stakeholders. He said the Board felt that the Extended Spring Break option met all Stakeholders wants/needs.

MOTION / SECOND: F. Farrell / S. Yaremco

" The Committee Recommends that the Board Distribute for consultation, a school calendar for the 2012-2013 school year that deviates from the provincial standard calendar with the spring break from March 25-April inclusive. "

CARRIED

MOTION / SECOND: F. Farrell / S. Yaremco

"The committee also recommends that should the results of the consultation does not indicate significant support from all partners group s, we will default to the standard provincial calendar for 2012-13. "

CARRIED

- **Capital (Bus) Bylaw No. 115526**

Chairperson Kearns asked for and received unanimous consent to do all three readings at this meeting.

MOTION / SECOND: L. Collingwood / P. Michell

"That the Board approve all three readings of Project Bylaw 115526 in the amount of \$ 201,781.96."

CARRIED

CAPITAL PROJECT BYLAW 115526

A BYLAW by the Board of Education of School District No. 54 (Bulkley Valley) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved a capital plan of the Board.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement (where required);
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The capital project of the Board approved by the Minister and specifying a maximum expenditure of \$201,781.96 for Project No. 115526 is hereby adopted.
2. This Bylaw may be cited as "School District No. 54 (Bulkley Valley) Capital Project Bylaw No. 115526.

READ A FIRST TIME THE 17th day of April, 2012.

READ A SECOND TIME THE 17th day of April, 2012.

READ A THIRD TIME, PASSED AND ADOPTED THE 17th day of April, 2012.

• **Capital (AFG 2012-13) Bylaw No. 126407**

Chairperson Kearns asked for and received unanimous consent to do all three readings at this meeting.

MOTION / SECOND: S. Yaremco / L. Collingwood

"That the Board approve all three readings of Project Bylaw 126407 in the amount of \$ 496,623."

CARRIED

CAPITAL PROJECT BYLAW NO. 126407

A BYLAW by the Board of Education of School District No. 54 (Bulkley Valley) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126407 (2012 - 2013 AFG).

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially in accordance with the Project Agreement or as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Project of the Board approved by the Minister and specifying a maximum expenditure of \$496,623 for Project No. 126407 is hereby adopted.
2. This Bylaw may be cited as School District No. 54(Bulkley Valley) Capital Project Bylaw No. 126407

READ A FIRST TIME THE 17th day of April, 2012.

READ A SECOND TIME THE 17th day of April, 2012.

READ A THIRD TIME, PASSED AND ADOPTED THE 17th day of April, 2012.

-
- Trustee Farrell asked Mr. Richards to explain the letter received from the Minister regarding shared services. Mr. Richards explained that the government is trying to increase efficiencies in the education sector. Shared arrangements between districts provide further opportunities to more efficiently deliver "outside the classroom" services. At this time our District is not affected by this project. The Carbon Neutral Action Report was briefly discussed by Trustee Farrell.
 - Next meeting is Wednesday May 2, 2012.

6.c) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Yaremco presented a report on the meeting of April 3, 2012 whereby the Policy Committee finalized the revision of **Policy 9.210 Student Suspension** and **Policy 9.120 Student Involvement with Drugs & Alcohol**.

MOTION / SECOND: S. Yaremco / L. Collingwood

"The committee recommends that the Board distribute these policies for consultation."

CARRIED

- Chairperson Yaremco reported that the committee is still working on revising **Policy 10.110 Facilities Use** and **Policy 9.170 International Students** and will re-visit these policies at its May meeting. With regards to Sections 3, 7 & 8 the Policy Committee felt that these policies were not appropriate Board policies.

MOTION / SECOND: S. Yaremco / P. Michell

"The committee recommends that the Board delete these policies¹ in their entirety."

CARRIED

- Next meeting is Tuesday, May 1, 2012.

6.d) COMMUNITY RELATIONS COMMITTEE REPORT

No Report this month. Next Meeting TBD.

7. UNFINISHED BUSINESS

There was no Unfinished Business.

8. NEW BUSINESS

There was no New Business.

9. OTHER BUSINESS

- **9.1. EXPENDITURE SUMMARY**

The Expenditure Summary for the period ended March 31, 2012 was included in Trustee Board packages.

10. READING FILE

March 15, 2011	Letter from CUPE BC re: Comprehensive Economic and Trade Agreement (CETA)
March 15, 2011	Letter to Smithers Secondary School Snowboard Team re: success at Provincials
March 15, 2011	Letter to Mike Richey, Coach – Wrestling Team – SSS – success at Provincials
March 15, 2011	Letter to Smithers Secondary School Sr. Girls' Basketball Team re: success at Provincials
March 15, 2011	Letter to Houston Secondary School Basketball Team re: success at Provincials
March 31, 2011	Month end enrolment
April 4, 2011	Letter from SD8 re: 2011/2012 Preliminary Grant Announcement
April 4, 2011	Letter from SD20 re: concerns with the Carbon Offset Program
April 7, 2011	Letter from SD72 to Premier Clark re: spending of carbon offset payments on locally developed programs
April 7, 2011	Letter from SD72 re: 2010/2011 budget - fiscal impact

MOVED/SECONDED: P. Michell / L. Collingwood

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

10. NEXT BOARD MEETING

The next School Board meeting will be held on May 15, 2012 at Twain Sullivan Elementary School in Houston at 7:00 pm.

11. RECESS

The Board of Education took a recess at 7:59pm

12. PUBLIC REMARKS:

- Barbel Schroeter – President of CUPE, wanted to express CUPE's appreciation to the Board for including CUPE in the decision process regarding 2012-2013 Spring Break. Ms. Schroeter feels that the result of all the consultations will be appropriate to all parties involved.

¹ N.B. Policy 3.270 will be retained and moved to section 4 and renumbered appropriately.

- Karin Bachman, President of BVTU, said that she will be bringing the proposed "Extended Spring Break" option back to her members. She also expressed BVTU's appreciation to the Board for spending a considerable amount time and effort in examining the Spring Break options.

13. CALL TO ORDER

The regular meeting of the board was reconvened to order at 8:11pm.

MOVED / SECOND: S. Yaremco / F. Farrell

"That the board move back in-camera "

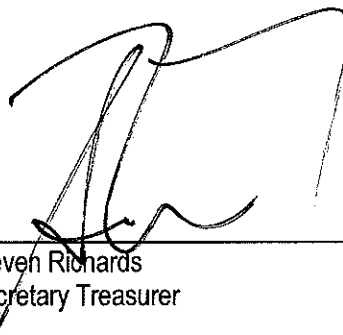
CARRIED

14. ADJOURNMENT

The meeting was adjourned at 8:19 pm.



Les Kearns
Chairman of the Board



Steven Richards
Secretary Treasurer