



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
APRIL 16, 2013
MORICETOWN MULTI-PLEX, MORICETOWN BC

PRESENT: Trustees: L. Kearns, F. Farrell, K. Martinsen, P. Michell, S. Yaremco
Regrets: L. Collingwood, J. McIntosh
Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
S. Richards – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 6:12pm

MOVED/SECONDED: F. Farrell / P. Michell

"That the Board meeting move In-Camera."

CARRIED

- The Board returned to Regular session at 7:00pm.

2. OPENING REMARKS

- Chairperson Kearns thanked the Wet'suwet'en First Nation for the opportunity for us to hold our meeting in their territory. Trustee Kearns welcomed our guests: Karin Bachman and Sharon Campbell from the BVTU, Barbel Schroder, Local CUPE President and he also noted the regrets from Trustee Collingwood and Trustee McIntosh. Trustee Kearns highlighted the outstanding music program at the annual Houston Arts Fair.

4. ADOPTION OF AGENDA

MOVED/SECONDED S. Yaremco / F. Farrell

"That the agenda be accepted as presented."

CARRIED

5. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of March 19, 2013; the Synopsis of the In-Camera Meeting minutes March 19, 2013. There being none, the minutes of: March 19, 2013 and the Synopsis of the In-Camera Meeting minutes March 19, 2013 were declared approved as presented.

6. ADMINISTRATION REPORT

District Based Initiatives

- Superintendent Chris van der Mark presented the district based initiatives to the board: Thanked everyone for coming to the Local Education Agreement signing and thanked Birdy Markert for her hard work on developing the LEA; the Grade 4 Feast took place in March and Ms. Markert would like to recognize Mr. Mike Bundock from BV Wholesale who donated 250 juice boxes to the feast; Staffing process currently underway; District Dogwood Scholarships – 21 Scholarships will be offered in our District this year; Faye Brownlie will be back on May 2nd and 3rd, a new session for EA's will be conducted in conjunction with CUPE; Education Forum – Young Readers Project, be held on April 23 at the School Board Office; Elementary Band attended a regional festival and was awarded silver for their performances. Thanks goes out to Ms. Higgins for all her hard work with the Elementary Band.

School Based Initiatives

- Superintendent Chris van der Mark presented the school based initiatives to the Board: The Houston Secondary School Annual Arts Fair took place on April 11th and was another outstanding showing from the Houston students.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS** – 38 Grade 10-12 students to travel to Silverking Basin on April 25, 2013. All board requirements have been met for this trip.
 - **WPS** – 23 Grade 4 students to travel to Ft. St. James on June 4th and 5th. All board requirements have been met for this trip.
 - **HSS** – 10 Grade 10-12 students to travel on a weekly basis during the months of May and June as a part of their Angling class.
 - **HSS** – 15 Grade 10-12 students to travel to Irrigation Lake on a weekly basis during the months of May and June as a part of their Outdoor Education class.
- The following field trips require **approval** by the Board of Education:
 - **TSE** – 29 Grade 5 Students travelling to Camp Caledonia on June 13 & 14, 2013 for their year -end field trip. All Board requirements have been met for this trip;

MOTION/SECOND S. Yaremco / K. Martinsen

"To approve the Twain Sullivan Elementary School Grade 5 field trip to Camp Caledonia on June 13 and June 14th, 2013."

CARRIED

- **MME** – 5 - Students to travel to New Westminster, BC on May 3th – to May 6th for the French Concour Provincial Speaking Competition. Approval "***in principle***" was granted on February 19, 2013. All board requirements have now been met for this trip

MOTION/SECOND S. Yaremco / K. Martinsen

"To approve the Muheim Memorial Elementary School field trip to New Westminster for the Concour Provincial Speaking Competition between the dates of May 3-6, 2013."

CARRIED

OPERATIONS:

- Secretary Treasurer Steve Richards spoke of the School District Facilities Review being held in Houston on April 29th and in Smithers on April 30, 2013.

7.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- No report this month.

7.b) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Yaremco, presented the Operations Committee's Report from the April 9, 2013 meeting. The Operations Committee reviewed information on: PEBT LTD Plan, Roof Tender. HSS Drainage Concept (BEP); OAG Work in Progress; Bulkley Valley School Days; Draft 2013-2014 Budget.
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- Chairperson Kearns asked for and received unanimous consent to do all three readings of the Capital Project Bylaw #126583 – Carbon Neutral Capital Program.

MOTION/ SECOND F. Farrell / S. Yaremco

"The committee recommends that the Board give all 3 readings of bylaw # 126583 in the amount of \$9,765"
CARRIED

SCHOOL DISTRICT 54
(Bulkley Valley)

A BYLAW by the Board of Education of School District No. 54 (Bulkley Valley) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved a capital plan of the Board.

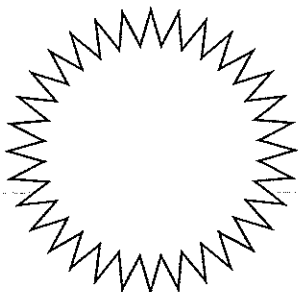
NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement (where required);
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The capital project of the Board approved by the Minister and specifying a maximum expenditure of \$9,765 for Project No. 126583 is hereby adopted.
2. This Bylaw may be cited as "School District No. 54 (Bulkley Valley) Capital Project Bylaw No. 126583.

READ A FIRST TIME THE 16th day of April, 2013.
READ A SECOND TIME THE 16th day of April, 2013.
READ A THIRD TIME, PASSED AND ADOPTED THE 16th day of April, 2013.



Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 54 (Bulkley Valley) Capital Project Bylaw No. 126583 adopted by the Board the 16 day of April, 2013.

Secretary-Treasurer

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- Chairperson Kearns asked for and received unanimous consent to do all three readings of the Capital Project Bylaw #126645 – 2013 – 2014 AFG Funding .

MOTION/ SECOND S. Yaremco / P. Michell

"The committee recommends that the Board give all 3 readings of bylaw # 126645 in the amount of \$422,045"

CARRIED

SCHOOL DISTRICT 54
(Bulkley Valley)

A BYLAW by the Board of Education of School District No. 54 (Bulkley Valley) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126645 (2013-2014 AFG).

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially in accordance with the Project Agreement or as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

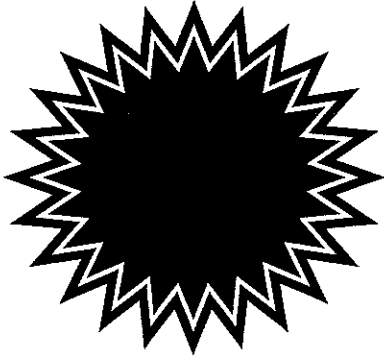
1. The Capital Project of the Board approved by the Minister and specifying a maximum expenditure of \$422,045 for Project No. 126645 is hereby adopted.

2. This Bylaw may be cited as School District No. 54 (Bulkley Valley) Capital Project Bylaw No. 126645

Read a first time the 16th day of April, 2013.

Read a second time the 16th day of April, 2013.

Read a third time, passed and adopted the 16th day of April, 2013.



Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 54(Bulkley Valley) Capital Project Bylaw No. 126645 adopted by the Board the 16th day of April, 2013.

Secretary-Treasurer

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- Next Meeting May 7, 2013 at 5:00 pm

7.c) POLICY COMMITTEE REPORT

- Chairperson Farrell presented the Policy Committee Report from the April 9th, 2013 meeting. The committee discussed the implications of French Immersion programming in the District and that there was no policy currently in place and wasn't required at this time.

7.d) TRUSTEE REPORT

- There were no trustee reports. .

8. UNFINISHED BUSINESS

- There was no unfinished business.

9. NEW BUSINESS

- There was no new business.

10. OTHER BUSINESS

- The March 31, 2013 expenditure summary was included in the Trustees Board Packages.

11. READING FILE

C. Whalen – Note of Appreciation	Heart and Stroke Foundation
Laurence Turney – SSS High School Curling Team	March 31, 2013 Enrollment Report
Praise-a-Reader	Mr. Perry Rath, 2013 Policy 4.380
SD39 Provincial Holdback Funds	SD42 – 2013-2014 Public Education Budget
SD73 Ministry of Education – Communication	Skills Canada – Student Award Winners
Skills Canada – Student Participants	The Gideon's International

MOVED/SECONDED: F. Farrell / P. Michell

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

12. CLOSING REMARKS

- In closing Chairperson Kearns was very happy to see so many people at the LEA signing and once again thanked the entire committee for all their hard work on the agreement.

13. NEXT BOARD MEETING


- The next School Board meeting will be held on May 21, 2013 commencing at 7:00 pm at the School Board Office in Smithers.

14. ADJOURNMENT

- The meeting was adjourned at 7:39 pm.



Les Kearns
Chairman of the Board of Education



Steven Richards
Secretary Treasurer