



**School District No. 54**  
**(Bulkley Valley)**

# **HAZARD IDENTIFICATION PROCESS**

## **APPENDIX 2**

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### **HAZARD ANALYSIS INVENTORY**



**School District No. 54**  
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## HAZARD IDENTIFICATION PROCESS

### APPENDIX 2

#### HAZARD ANALYSIS INVENTORY

This form is used as part of the process for creating a key risk inventory (KRI). For information on how to use this form to help you develop a KRI, please review the companion guide, [Creating a Key Risk Inventory for Your Workplace: Engaging Your Workers to Manage Risks](#).

### How to use this form

**Collect information for your key risk inventory (KRI).** Use the form on the next page to summarize information from your interviews with workers. The following completed key risk entry is provided as a sample: Your Risk ID should identify the school and date – e.g., HSS-2022.04.21/001

Risk ID# Unique identifier for future tracking.	What is the task or activity? Be specific. You can describe part of a task or activity.
What is unsafe and who can get hurt? Describe the hazard and list the occupations.	
What is in place now to prevent you or others from getting hurt? List the current risk controls. Indicate if there are none.	
How could it be made safer? What should be done? Are existing controls working? Are they sufficient?	
What are the interim and permanent control measures? Which option is best at this time? It can be an interim option. What is the plan going forward?	
Who is responsible for the control measures? Identify the person and title responsible or accountable for the action.	Action completion date (YYYY/MM/DD) Completion means the control measure is in place and operational.

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