



**REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
MAY 17, 2016
TWIN SULLIVAN ELEMENTARY, HOUSTON, B.C.**

PRESENT: Trustees: L. Kearns, B.J. Beaubien, F. Farrell, J. Williams, D. Hanson, P. Michell, L. Collingwood

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:02pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Kearns acknowledged that we gathered on the home of the Wit'suwit'en Nation, traditional territory of the Likhshilya and welcomed all guests present.
- Chairperson Kearns took part in the 19 District Scholarship Presentations. He thanked the trustees who participated and Assistant Superintendent McDiarmid for setting up the presentations. He said they were absolutely wonderful and found there is getting to be more variety in the presentations every year.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee F. Farrell and seconded by Trustee J. Williams.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of April 19, 2016 or the synopsis of the in-camera meeting minutes of April 19, 2016. There being none, the minutes of April 19, 2016 and the synopsis of the in-camera meeting minutes of April 19, 2016 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. A Lake Kathlyn transition committee was established to ensure transition of students and artifacts goes smoothly. Teacher staffing for 2016-2017 had begun. Trent Monkman has committed to Thompson River University for next year. SSS Band traveled to Edmonton to participate in an international music festival. District Scholarship presentations have wrapped up. 19 SD54 students will receive \$1,250 towards their post-secondary education. Five female SSS students participated in a regional basketball camp in PG and two participated in the U15 Team BC SuperCamp in Langley. May Education forum will take place in Houston on May 24th. Topic will be social media and internet safety.
- Superintendent van der Mark presented the district based initiatives report to the Board. SD54 will be holding their annual year end celebration on Wednesday, June 22, 2016 to celebrate retirees and award long service pins to employees. Logan Lush, Brad Wellington and Jack de Rooy were the winners of the Grizzly Den with their "Frozen North" project. District Track meet will take place on June 3rd at SSS. Ready Set Learn will be held in Houston and

Smithers area schools from May 11-18th. NOII participants gathered in Vancouver on May 13-14 to attend a seminar led by Dr.'s Halbert and Kaser. Twain Elementary was visited by the HR McMillan Space Centre, and author Rebecca Bender. The Minerals North Conference will be taking place May 18-20 in Smithers and SD54 students will have the chance to participate. Teachers participated in collaboration days, co-planning and co-teaching in Houston at the end of April.

- Superintendent van der Mark presented the school based initiatives report to the Board. HSS graduation will be held on June 10th and SSS will hold theirs on June 25th. MME held their annual Concours - French speaking contest in April and Matthias DeGisi, Hannah Buchanan and Emily Hobley McCosker will travel to Vancouver to participate in the provincial competition. HSS and SSS Rugby girls teams are heading to the Provincials later in the month.

Field Trip Proposals

- **SIL** – 163 +/- Grade K-7 Students from Silverthorne Elementary School to travel to Rough Acres Bible Camp on June 24, 2016 to take part in the year-end school celebration. All Board requirements have been met for this trip.
 - **SIL** – 80 +/- Grade 4-7 Students from Silverthorne Elementary School to travel to Rough Acres Bible Camp on June 16, 2016 to take part in their year-end class celebration. All Board requirements have been met for this trip.
 - **SIL** – 23 +/- Grade 4 Students from Silverthorne Elementary School to travel to Ft. St. James June 13 - June 15, 2016. The purpose of this trip is to support student curriculum. All Board requirements have been met for this trip.
 - **WPS** – 51 +/- Grade 7 Students from Walnut Park Elementary School to travel to Camp Ness in Prince George on May 25-27, 2016 to take part in their year-end class celebration. All Board requirements have been met for this trip.
 - **WPS** – 47 +/- Grade 4 & 5 Students from Walnut Park Elementary School to travel to Ft. St. James June 16 - June 17, 2016. The purpose of this trip is to support student curriculum. All Board requirements have been met for this trip.
 - **SSS** - 3 Grade 11-12 students from Smithers Secondary School to travel to UNBC in Prince George to attend UNBC'S " Spring into Transition Program" from May 15 to May 21, 2016. All Board requirements have been met for this trip.
- The following field trip requires approval in principle by the Board of Education:
 - **SSS** – 60 +/- Grade 10-12 SSS Sr. Concert Band and SSS Sr. Jazz Band Students travelling to Cuba to take part in the "Performance Tour of Cuba" for the during the period of April 21st – April 29, 2017. Departure date is subject to pending flight schedule from/to Smithers. Board approval will be subject to the required travel documentation being supplied to the board office including the finalized list of students travelling.

MOTION: It was moved by Trustee L. Collingwood and seconded by Trustee BJ Beaubien.

"The Board approves the proposed field trip to the CUBA in principal as outlined."

CARRIED

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Trustee Hanson provided an overview on the April education forum which was on the new curriculum and invited everyone to the May 24th Education Forum in Houston. The topic will be on social media and internet safety. The forum will start at 7pm in the Houston Secondary School Library.
 - Next Meeting Tuesday, June 7, 2016 @ 4:00pm.

6.b) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Williams presented the Operations Committee's Report from the May 3, 2016 committee meeting.
 - Next Meeting Tuesday, June 7, 2016 @ 5:00pm.

6.c) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Collingwood presented the Policy Committee Report from the May 3, 2016 committee meeting. The committee recommended that Policy# 6.340 – Purchasing be approved as amended.

MOTION: It was moved by Trustee L. Collingwood and seconded by Trustee F. Farrell.

“The Board approve the amended Policy# 6.340 – Purchasing as outlined.”

CARRIED

- Next Meeting Tuesday, June 7, 2016 @ 3:00pm.

6.d) TRUSTEE REPORTS

- Trustees Kearns, Farrell and Trustee Michell submitted trustee reports this month.

7. UNFINISHED BUSINESS

- No unfinished business this month.

8. NEW BUSINESS

- **8.1) 2016-2017 Annual Budget Bylaw:** The operations committee recommended that the 2016-2017 Annual Budget be approved in three readings.

MOTION: It was moved by Trustee J. Williams and seconded by Trustee BJ Beaubien.

“The Board proceed with the three readings for the 2016- 2017 Budget Bylaw.”

- Chairperson Kearns asked for unanimous consent to do all three reading tonight for 2016 – 2017 Annual Budget Bylaw. Unanimous consent was not given.

AMENDED MOTION: It was moved by Trustee J. Williams and seconded by Trustee BJ Beaubien.

“The Board proceed with the two readings for the 2016- 2017 Budget Bylaw.”

CARRIED

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the

2016/2017 fiscal year and the total budget bylaw amount of \$25,003,414 for the 2016/2017 fiscal year was prepared in accordance with the Act.

4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2016/2017.

READ A FIRST TIME THE 17th DAY OF MAY, 2016;
READ A SECOND TIME THE 17th DAY OF MAY, 2016;
READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2016;

NO SIGNATURE REQUIRED
Chairperson of the Board

(Corporate Seal)

NO SIGNATURE REQUIRED
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 54 (Bulkley Valley) Annual Budget Bylaw 2016/2017 adopted by the Board the _____ DAY OF _____, 2016.

NO SIGNATURE REQUIRED
Secretary Treasurer

9. EXPENDITURE SUMMARY

- The April 30, 2016 expenditure summary was included in the Trustee Board packages.

10. READING FILE

MOTION: *It was moved by Trustee J. Williams and seconded by Trustee BJ. Beaubien.*

"That the information contained in the Trustee Reading File be received and filed."

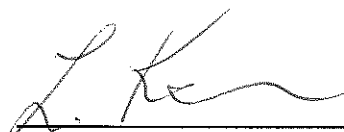
CARRIED

11. CLOSING REMARKS

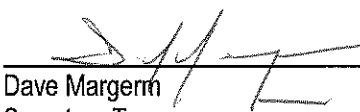
- The next regularly scheduled School Board meeting will be held on June 21, 2016 commencing at 7:00 pm at the School Board Office in Smithers.

12. ADJORNED

- The Board meeting was adjourned at 8:13pm .



Approved by Les Kearns, Chairperson
of the Board of Education



Dave Margern
Secretary Treasurer