



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
MAY 19, 2020
HOUSTON SECONDARY SCHOOL, HOUSTON, BC

PRESENT: Trustees: F. Farrell, L. Kearns, F. Krishan, P. Michell. E. Quinlan, J. Williams,
Regrets: J. Krauskopf
Staff Regrets: M. Monkman – Assistant Superintendent
T. Bancroft – Director Facilities & Maintenance
Staff: M. McDiarmid – Superintendent
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:01pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Likhsilya – Small Frog Clan.
- Chairperson Williams welcomed everyone present and Trustee Krauskopf has sent his regrets. Chairperson Williams remarked that she was very happy for us to be in person this evening. Two months ago she didn't think it would be possible. She happy that most of the province stuck with the social isolation to flatten the curve which enable us to have in person meetings and have our kids back in the classroom.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Michell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of April 21, 2020, the synopsis of the In-Camera meeting of February 25, 2020 and In-Camera meeting of April 21, 2020. There being none, the regular meeting minutes of April 21, 2020 the synopsis of the In-Camera meeting of February 25, 2020 and April 21, 2020 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent McDiarmid passed on Mr. Monkman regrets.

- Superintendent McDiarmid presented the District initiatives report to the Board. Mr. McDiarmid provided an update to the Board regarding transitioning into "Phase 3 – COVID-19". All District Authority Scholarships applications have been received and the presentations will take place over the next two weeks.
- Superintendent McDiarmid presented the school based initiatives report to the Board. Commencement ceremonies have been scheduled at HSS on June 12 and at SSS on June 20 respectively.

6.a) OPERATIONS COMMITTEE REPORT

- Operations Committee Chairperson Kearns presented the Operations Committee's Report from the May 5th, 2020 committee meeting.

Next Meeting: Tuesday, June 2nd, 2020 @ 5:00pm.

6.b) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Farrell presented the Policy Committee's Report from the May 5th, 2020 committee meeting.

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- **Policy 1.200 Superintendent Evaluation** – The committee recommended sending the draft policy to the Board for discussion.

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Krishan.*

"That the Board accept draft Policy 1.200 Superintendent Evaluation and request that it be sent back to the Policy Committee for further discussion."

*2 in Favour
4 Opposed*

MOTION DEFEATED

MOTION: *It was moved by Trustee Williams and seconded by Trustee Kearns.*

"That the Board approve the draft Policy 1.200 Superintendent Evaluation be sent out for stakeholder consultation."

*5 In Favour
1 Opposed*

MOTION CARRIED

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- **Policy 1.300 District Strategic Plan** – The committee recommended sending the draft Policy 1.300 out for stakeholder consultation.

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Michell.*

"That the Board approve the draft Policy 1.300 District Strategic Plan out of stakeholder consultation."

CARRIED

- **Policy 6.800 Records Retention and Disposal** – The committee recommended the Board approve of the draft policy as outlined.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Quinlan.

“That the Board approve the draft Policy 6.800 Records Retention and Disposal as outlined.”

CARRIED

- **Policy 6.900 Animals in Schools** – The committee recommended the Board approve of the draft policy as outlined.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Krishan.

“That the Board approve the draft Policy 6.900 Animals in Schools as outlined.”

CARRIED

Next Meeting Tuesday, June 2nd, 2020 @ 3:00pm

6.c) TRUSTEE REPORTS

- Trustee Farrell submitted a Trustee Report this month.

7. UNFINISHED BUSINESS

- No unfinished business this month.

8) NEW BUSINESS

Moved out of the regular board meeting at 7:55pm.

- Secretary Treasurer Margerm presented the draft 2020- 2021 Annual Budget a report to the Board and guests present.

Returned back into the regular board meeting at 8:28pm.

- **8.1) 2020-2021 Draft Annual Budget Bylaw** – The Operations Committee recommended that the Board proceed with the first two readings of the Draft 2020-2021 Annual Budget Bylaw.

MOTION: It was moved by Trustee Williams and seconded by Trustee Kearns.

“That the Board proceed with the first two readings of the 2020 - 2021 Annual Budget Bylaw.”

MOTION CARRIED

9. OTHER BUSINESS

- The April 30, 2020 expenditure summary was included in the Trustee Board packages.

10. READING FILE

MOTION: *It was moved by Trustee Quinlan and seconded by Trustee Michell.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

12. CLOSING REMARKS

- Closing Remarks –Next regular Board Meeting will be held on June 16th, 2020, commencing at 7:00 p.m. at the School Board Office in Smithers, B.C.

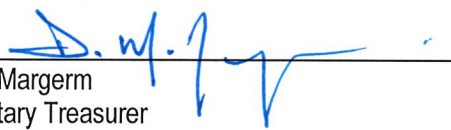
13. ADJOURNED

- The Board meeting was adjourned at 8:30pm.

Approved by:



Jennifer Williams, Chairperson
of the Board of Education


Dave Margerm
Secretary Treasurer