



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
APRIL 18, 2017
MORICETOWN MULTI-PLEX, MORICETOWN B.C.

PRESENT: Trustees: L. Kearns, F. Farrell, J. Williams, L. Collingwood, P. Michell, B.J. Beaubien
D. Hanson

Regrets: C. van der Mark – Superintendent of Schools

Staff: M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:05pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- On behalf of Chief Ron Mitchell Hagwilneh from the Laksilyu Clan and Mr. Henry Alfred, Chief Ut'akgit, District Principal of Aboriginal Education Birdy Markert, delivered a traditional welcome to the Wit'suwit'en Territory to the Board of Education.
- Vice Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Likhshilya – Small Frog Clan.
- Vice Chairperson Williams welcomed all guests present and wished the HSS Rugby 7's good luck at the provincial championships. Superintendent van der Mark sent his regrets.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Collingwood.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Vice - Chair asked if there were any corrections to the minutes of March 21, 2017 or the synopsis of the in-camera meeting minutes of March 21, 2017. There being none, the minutes of March 21, 2017 and the synopsis of the in-camera meeting minutes of March 21, 2017 were declared approved as presented.

5. ADMINISTRATION REPORT

- Assistant Superintendent McDiarmid presented the student achievement report to the Board. We are well into the staffing process for the 2017-2018 school year. Senior administration is also working thru the implementation process of the agreement returning to the teachers Collective Agreement language from 2001. SD54 has 22 District Authority Scholarships to award this year. Presentations will take place the week of May 8-12th.
- Assistant Superintendent McDiarmid presented the district based initiatives report to the Board. The next Education Forum will be held on Monday, April 24th and the focus will be on the SD54 Trades initiatives. Three (3) SSS students attended the Provincial Skills Canada competition in Abbotsford in March.

- Assistant Superintendent McDiarmid presented the school based initiatives report to the Board. The SSS theatre department just recently performed Romeo & Juliet to four sold out audiences. MME teacher Ms. Liliana Pesce has been working with her grade 4/5 class on a cross generational inquiry with the Meadows Seniors Home. She also has agreed to facilitate after schools visits next year to help maintain the relationships that have been built. 28 Muheim ESL students participated in the annual Concours French Public Speaking Competition. Grade 6 student Ava MacDougall and grade 7 student Melissa Pesce will be attending the provincial competition at SFU in May. Canfor in Houston has graciously donated the lumber for the Grade 6/7 picket table project in Houston.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS – 16 +/-** Grade 11 Students from Smithers Secondary School to Tumbler Ridge, BC on May 23-26, 2017. This trip is to support the Biology 11 curriculum. All Board requirements have been met for this trip.
 - **SSS - 20+/-** Grade 10-12 Outdoor Ed Students from Smithers Secondary School to travel to Haida Gwaii on May 7-15, 2017. All Board requirements have been met for this trip.
 - **SSS -19 +/-** Grade 10-12 Outdoor Ed Students from Smithers Secondary School to travel to the Smithers Rod and Gun Club on April 25 & 26, 2017. All Board requirements have been met for this trip.

Operations Report

- Secretary Treasurer Margerm presented the operations report to the Board. The 2017-2018 Draft Budget is being prepared and will be brought forward to the May operations committee meeting. SD54 has received two grants to support our schools: 1) Student Learning Grant \$100,738 and 2) Trades Grants \$226,845, to be disbursed over three years for trades and technology purchases. SD54 has received their annual capital letter confirming capital projects for the next year which include a grant for HSS air/heating handling systems for \$977,000 which is half of the total project. The second capital item is the possibility of a new Walnut Park School. The Ministry has requested an updated project development report (PDR) to be submitted by April 28th, 2017. The Ministry will be submitting the PDR to the Treasury Department for final approval. The Annual Facilities Grant (AFG) expenditures for next year has been drafted and the final report will be submitted to the Ministry. An outline of the proposed AFG spending will be outlined at May committee meeting. A new Hairdressing Program partnership with NWCC is proceeding with the plan to provide a Hairdressing Program from September 2017 to June 2018 and will be located at the old BVLC building. NWCC will provide the instructors and SD54 will provide the facility.

6.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Farrell presented the Operations Committee's Report from the April 4, 2017 committee meeting.
 - The Operations committee recommended that the draft policy concerning letter grades be provide by policy committee.

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Collingwood.*

"That the Board requests that the Policy Committee draft new language concerning the practice of issuing letter grades."

CARRIED

- Next Meeting Tuesday, May 2, 2017 Time 5pm

6.b) POLICY COMMITTEE REPORT

- Policy Chairperson Beaubien presented the Policy Committee's Report from the April 4, 2017 committee meeting.
 - The Committee recommended that the Board approve the draft revisions Policies 6.320 – French Language Program

MOTION: It was moved by Trustee Beaubien and seconded by Trustee Collingwood

"That the Board approves that the draft Policy 6.320 – French Language Program be sent out for public consultation."

CARRIED

- The Committee recommended that the Board approve the draft revisions for Policy 6.150 – Maintenance of School Order.

MOTION: It was moved by Trustee Beaubien and seconded by Trustee Kearns.

"That the Board approves that the draft Policy 6.150 – Maintenance of School Order be sent out for public consultation."

CARRIED

- The Committee recommended that the topic of the District Calendar Planning Cycle stay in committee for review and for the committee to provide recommendations for extended planning with regards to the district calendar.

MOTION: It was moved by Trustee Beaubien and seconded by Trustee Kearns.

"That the Board approves that the District Calendar planning cycle remain with the Policy Committee."

CARRIED

- Next Meeting Tuesday, May 2, 2017 @ 7:00pm

6.c) TRUSTEE REPORTS

- There were no Trustee Reports this month.

7. UNFINISHED BUSINESS

- There was no unfinished business this month.

8. NEW BUSINESS

- **8.1) 2017-2018 Annual Budget Bylaw:** The operations committee recommended that the Board proceed with two readings of the 2017-2018 Annual Budget Bylaw.

MOTION: It was moved by Trustee Beaubien and seconded by Trustee Kearns.

"That the Board proceeds with the two readings for the 2017- 2018 Budget Bylaw."

1 Abstained
6 Approved
CARRIED

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2017/2018.
3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total budget bylaw amount of \$26,490,671 for the 2017/2018 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2017/2018.

READ A FIRST TIME THE 18th DAY OF APRIL, 2017;
 READ A SECOND TIME THE 18th DAY OF APRIL, 2017;
 READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2017;

NO SIGNATURE REQUIRED
 Chairperson of the Board

(Corporate Seal)

NO SIGNATURE REQUIRED
 Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 54 (Bulkley Valley) Annual Budget Bylaw 2017/2018 adopted by the Board the _____ DAY OF _____, 2017.

NO SIGNATURE REQUIRED
 Secretary Treasurer

9. OTHER BUSINESS

- The March 31, 2017 expenditure summary was included in the Trustee Board packages.

10. READING FILE

MOTION: *It was moved by Trustee Collingwood and seconded by Trustee Farrell.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. CLOSING REMARKS


- The next regularly scheduled School Board meeting will be held on Tuesday, May 16, 2017 commencing at 7:00 pm at the Silverthorne Elementary School in Houston.

12. ADJOURNED

- The Board meeting was adjourned at 7:32pm.



Approved by Les Kearns, Chairperson
of the Board of Education



Dave Margem
Secretary Treasurer