



**REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
MARCH 20, 2018
SCHOOL BOARD OFFICE, SMITHERS B.C.**

PRESENT: Trustees: F. Farrell, J. Williams, B.J. Beaubien, D. Hanson, P. Michell, L. Kearns

Regrets: L. Collingwood

Staff Regrets: D. Margerm – Secretary Treasurer

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
T. Bancroft – Director Facilities & Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:00pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidm't'en – Bear Wolf Clan.
- Chairperson Williams welcomed all guests present. Trustee Collingwood and Secretary Treasurer Margerm send their regrets. Chairperson Williams reminded everyone that with these warmer temperatures there are more kids walking and biking on the local streets, so please be mind-full that someone may pop around a snow bank when you least expect it. Also in her travels she noticed many youth on bikes not wearing helmets. Please encourage everyone in the family to wear one, it is the law and could save their life.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Beaubien and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of February 20, 2018 or the synopsis of the in-camera meeting minutes of February 20, 2018. There being none, the regular meeting minutes of February 20, 2018 and the synopsis of the in-camera meeting minutes of February 20, 2018 were declared approved as presented.

5. LEARNING

- **Self-Regulation and Self-Determination Inquiry in Grades 3 and 7 at Walnut Park.** SD54 Teachers Sandra McAulay, Melanie Anderson and Mary Neto presented a report to the board about the impact of innovative learning environments on students' engagement and performance.

6. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. 120 students experienced the X-Country Skiing Rocks program at the BV Nordic Center. The Board met recently to work on the framework for the district planning for both now and in the future. Key areas of focus are: Student Achievement, Finances, Facilities and engagement. Senior admin continue with their school growth conversations. Ms. Kirsten Froese will be taking the role of the Vice-Principal of BVEC Commencing August 1, 2018. District /Authority Scholarships applications are now out. SD54 has 21 scholarships to award this year. The Grade 5 Learning Feast will be taking place on March 21st in Witset. On the April 20th non-instructional day, District Principal of Aboriginal Education Birdy Markert and her team will be hosting an Indigenous Education Symposium here in the District.
- Superintendent van der Mark presented the innovations and initiatives report to the Board. The PLC/NOII will be meeting again in early April for their third sessions of the year. 14 Teachers and senior administration will be travelling Vancouver to attend the BCSSA Spring forum. Formative assessment expert Dylan William will be the keynote speaker. The elementary basketball tournament took place on March 8th. Schools and the District have begun working on the potential staffing levels for 2018-2019. Anti-bullying day took place on February 28th, all schools across the district participated in initiatives focused on bringing awareness and an end to bullying. SSS theatre and music program will be performing **Chicago** on April 19-22nd. The SSS Ski and Snowboarders participated at the provincial high school championships and the snowboard team brought home the banner again this year! SSS Sr. Girls basketball team participated in the provincials and came away with a 1 win and 3 loss record. The SSS Curling team placed 3rd in their provincial competition.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SIL** – 20 +/- Grade 6-7 students from Silverthorne Elementary School to travel to the Nass Valley (New Aiyansh) on June 19-21, 2018. The purpose of this trip is to support the student curriculum. All Board requirements have been met for this trip.
 - **SSS** – 20 +/- Grade 10-12 Outdoor Ed students from Smithers Secondary School travel to Haida Gwaii on May 6 to May 14, 2018. The purpose of this trip is to explore the west coast rainforest and learn about local First Nations culture. In addition, take in local outdoor recreation activities. All Board requirements have been met for this trip.
- The following field trips require approval by the Board of Education:
 - **TES** – 28 +/- Grade 6/7 Students from Telkwa Elementary to travel to Rock Nest Ranch on June 11 – 13, 2018. The purpose of this trip is for the Grade 6 / 7 year-end field trip, team building and celebration.
 - **MME** – 30 +/- Grade 7 Students from Muheim Memorial Elementary School to travel to the Bear Claw Lodge on June 18 – 11, 2018. The purpose of this trip is for the Grade 7 Outdoor Ed year-end field trip.
 - **SSS** – 9 +/- SSS Leadership Students in Grades 9-12 to travel to Edmonton to attend the Canadian Student Leadership Conference. The travel dates of the proposed trip are September 21 – 30, 2018. The purpose of this trip is to learn ways to develop positive school culture and spirit In addition participating in team building activities and learning about leadership career paths.

- **WPS – 56 +/-** Grade 6/7 Students from Walnut Park Elementary to travel to Rock Nest Ranch on June 21 – 22, 2018. The purpose of this trip is for the Grade 6 / 7 year-end celebration, community building and core competencies.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Beaubien.

"That all four (4) proposed field trips be approved as outlined."

CARRIED

- **Funding for September.** – Superintendent van der Mark added that the District, with help from the Ministry, is currently calculating the funding totals for the 2018-2019 school year. He informed the board that SD54 will be losing a large portion of the funding projection that has been received over the past number of year. Classroom Enhancement Fund funding level has yet to be determined.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Kearns presented the Operations Committee's Report from the March 6th, 2018 committee meeting.
- **2018-2019 Trustee Stipend** – The committee recommended that the Board not approve a stipend increase as of July 1, 2018.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Farrell.

"That the Board not approve a stipend increase as of July 1, 2018."

2 - For
4 - Opposed

MOTION IS DEFEATED.

- **Smithers Library Request for Funding** – The Committee recommends a \$5,000 grant to the Smithers Library for a Teen Program on a one-time basis.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Beaubien.

"That the Board approve a one-time only grant in the amount of \$5,000 to the Smithers Library for their Teen Program."

CARRIED

- Next Meeting Tuesday, April 10th, 2018 @ 3:00pm.

7.b) POLICY COMMITTEE REPORT

- Policy Vice Chairperson Farrell presented the Policy Committee's Report from the March 6th, 2018 committee meeting.
- **Diversity & Non-Discrimination – Facility Washrooms and Change Rooms** - It was recommended by the Policy Committee that the Board adopt the draft language for the Administrative Procedures: SOGI Facility – Washrooms.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Hanson.

"That the Board approve the draft Administrative Procedures: SOGI Facility – Washrooms & Change Rooms."

CARRIED

- **Travel International – Policy 11.400** - It was recommended by the Policy Committee that the Board approve the draft Policy 11.400 Travel – International.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Kearns.

"That the Board approve the draft Policy 11.400 – Travel International."

7- Opposed

MOTION DEFEATED

MOTION: It was moved by Trustee Williams and seconded by Trustee Michell.

"That the Board approve the draft Policy 11.400 – Travel International be sent out for stakeholder consultation."

CARRIED

- Next Meeting Tuesday, April 10th, 2018 @ 5:00pm

7.c) TRUSTEE REPORTS

- Trustee Farrell submitted two trustee reports this month.

8. UNFINISHED BUSINESS

- There was no unfinished business this month.

9. NEW BUSINESS

- There was no new business this month.

10. OTHER BUSINESS

- 10.1) The February 28, 2018 expenditure summary was provided to the Trustees.

11. READING FILE

MOTION: It was moved by Trustee Michell and seconded by Trustee Beaubien.

"That the information contained in the Trustee Reading File be received and filed."


CARRIED

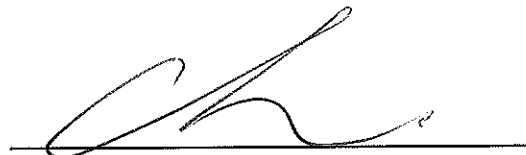
12. CLOSING REMARKS

- Chairperson closed the meeting by expressing that she enjoyed the new learning portion of the board meeting and that she was happy that had been added to the agenda.
- The next regularly scheduled School Board meeting will be held on Tuesday, April 17, 2018 commencing at 7:00 pm at the Moricetown Multi-Plex in Witset (Moricetown).

13. ADJOURNED

- The Board meeting was adjourned at 8:33pm.


 Approved by Jennifer Williams, Chairperson
 of the Board of Education


 Chris van der Mark
 Superintendent