



## Occupational Health & Safety Program

# **SECTION 3.7.7**

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# VIOLENCE IN THE WORKPLACE

## (I) INTRODUCTION

The management of School District No.54 recognizes the potential for violent acts or threats against staff by persons other than employees of the district.

Every effort has been made to identify the sources of such actions and procedures have been developed to eliminate or minimize the risks to staff.

Management will ensure that all staff members are aware of the hazards and are trained in the appropriate action to take for protection from acts or threats of violence.

Workers shall follow the procedures implemented for their protection and immediately report all incidents of violence.

## (II) RESPONSIBILITIES

### Employer

#### *The Employer Shall:*

- Inform all workers possibly affected by an act or threat of violence;
- Train workers required to deal with students and/or the public in Violence Prevention methods at no expense to workers.

### Worker

#### *The Worker Shall:*

- Report all known or suspected risks of violence to the employer as soon as possible. Notification should be made at the site where the risk is identified;
- Report any act of violence witnessed or experienced;
- Attend training provided by the employer in Prevention of Violence methods.