



REGULAR MEETING MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)  
JANUARY 17, 2017  
SCHOOL BOARD OFFICE, SMITHERS B.C.

**PRESENT:** Trustees: L. Kearns, F. Farrell, J. Williams, D. Hanson, L. Collingwood, P. Michell  
Regrets: B.J. Beaubien  
Staff: C. van der Mark – Superintendent of Schools  
M. McDiarmid – Assistant Superintendent of Schools  
D. Margerm – Secretary Treasurer  
B. Kingsmill – Recording Secretary

**1. CALL TO ORDER**

- The meeting was called to order at 7:00pm

**2. TRADITIONAL WELCOME / OPENING REMARKS**

- Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en.
- Chairperson Kearns welcomed all guests present. Trustee Beaubien sends her regrets. Trustee Kearns attended the HSS turkey dinner and talent show on the last day of school of 2016. It was a wonderful day, with many highlights. Principal McAulay did an amazing rendition one of his favourite Christmas carols and received a standing ovation from the staff and students. Thank you goes out to all the organizations that donated funds and products to our schools. Thank you to BV Wholesale, BV Credit Union and Nature's Pantry for their very generous donations

**3. ADOPTION OF AGENDA**

**MOTION: *It was moved by Trustee Collingwood and seconded by Trustee Farrell.***

*"That the agenda be accepted as presented."*

CARRIED

**4. ADOPTION OF MINUTES**

- The Chair asked if there were any corrections to the minutes of December 12, 2016. There being none, the minutes of December 12, 2016 were declared approved as presented.

**5. ADMINISTRATION REPORT**

- Superintendent Mr. van der Mark spoke to Board regarding the BC Government and the BCTF Memorandum of Understanding (MOU) resulting in an injection of \$50 million dollars into the hiring of BC teachers.
- Superintendent van der Mark presented the student achievement report to the Board. The district schools have begun their yearly preparation for the FSA testing at Grades 4 and 7. January's Education Forum will take place on Monday, January 23th and the topic will be Aboriginal Education. Kindergarten registration is now underway at our district elementary schools for entrance into school in Sept. 2017.

- Superintendent van der Mark presented the district based initiatives report to the Board. Teachers in SD54 will once again have an opportunity to co-plan and co-teach lessons for their peers. PLC/NOII group met on Monday, Jan 16<sup>th</sup> to discuss Shelly Moore's Book "One" which focuses on inclusion in our schools. The Intro to Trades and EMAP courses wrap up this month with NWCC hosting a celebration for the EMAP program on January 26, 2017. A Hair Dressing Course will be offered during the 2017 – 2018 school year in Smithers. Nine spaces will be available to our Houston and Smithers secondary students. Students will be certified hair dressers at the end of this course. The Intro to Health course will be starting in February in Smithers. This program is fully enrolled with Smithers and Houston students participating.
- Superintendent van der Mark presented the school based initiatives report to the Board. HSS hosted a number of activities for the entire school and community leading up to the Christmas break. SSS Basketball Academy has begun the coaching part of their course and many students have been providing skill development for grades 4-7 students.

### Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
  - **WPS** – 50 +/- Grade 7 Students from Walnut Park Elementary to travel to Hudson Bay Mountain on three separate occasions for skiing and snowboarding. All Board requirements have been met for this trip.
  - **HSS** – 100 +/- Grade 8-12 Students from Houston Secondary School to travel to Hudson Bay Mountain on January 26, 2017 for a day of skiing and snowboarding. All Board requirements have been met for this trip.
  - **TSE** – 60 +/- Grade 4-7 Students from Twain Sullivan Elementary to travel to Hudson Bay Mountain on two separate occasions for skiing and snowboarding. All Board requirements have been met for this trip.
- The following field trip requires final **approval** by the Board of Education:
  - **SSS** – 60 +/- Grade 10-12 SSS Sr. Concert Band and SSS Sr. Jazz Band students travelling to Cuba to take part in the "Performance Tour of Cuba" for the period of April 21st – April 29, 2017. Pre-approval was given by the Board at May 17, 2016 board meeting. All Board requirements have now been met for this trip.

**MOTION: It was moved by Trustee Collingwood and seconded by Trustee Hanson.**

*"To approve the proposed SSS field trip to Cuba from April 21 to April 29, 2017."*

CARRIED

### 6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Community Relations / Education Forum Committee Chairperson Collingwood presented the Community Relations / Education Forum Committee's Report from the January 10, 2017 committee meeting.
  - Next Education Forum will be held on Monday, January 23, 2017 at 7:00pm at the School Board Office. Topic will be Aboriginal Education.
  - Next Meeting Tuesday, February 7, 2017 @ 4:00pm.

### 6.b) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Farrell presented the Operations Committee's Report from the January 10, 2017 committee meeting.
  - 2016- 2017 Facilities Review Community Dates:
    - February 7, 2017 Smithers – 7:00pm at the School Board Office
    - February 15, 2017 Houston – 7:00pm at the Houston Secondary School Library

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Hanson.**

*"That the topic of Board Trustee numbers will be sent back to the Operations Committee for the committee to organize a retreat on this topic."*

CARRIED

- Next Meeting Tuesday, February 7, 2017 @ 5:00pm.

**6.c) POLICY COMMITTEE REPORT**

- On behalf of Policy Committee Chairperson Beaubien, Trustee Collingwood presented the Policy Committee Report from the January 10, 2017 committee meeting.

**MOTION: It was moved by Trustee Collingwood and seconded by Trustee Williams.**

*"That the Draft Policy 9.960 – Course Fees for Non-Enrolling Students be sent out for public consultation as outlined"*

CARRIED

**MOTION: It was moved by Trustee Collingwood and seconded by Trustee Hanson.**

*"That the Draft Policy 1.185 – Trustee Professional Development be approved as outlined."*

CARRIED

- Next Meeting Tuesday, February 7, 2017 @ 3:00pm.

**6.d) TRUSTEE REPORTS**

- No trustee reports this month.

**7. UNFINISHED BUSINESS**

- There was no unfinished business this month.

**8. NEW BUSINESS**

**8.1) 2017 – 2018 Draft School Calendar**

**MOTION: It was moved by Trustee Hanson and seconded by Trustee Farrell.**

*"The Board approves sending the 2017-2018 Draft School Calendar out for public consultation as outlined."*

CARRIED

**8.2) Achievement Update** – Superintendent van der Mark provided an update on the Achievement Plan to the Board.

**9. OTHER BUSINESS**

- The December 31, 2016 expenditure summary was included in the Trustee Board packages.

**10. READING FILE**

**MOTION: *It was moved by Trustee Farrell and seconded by Trustee Collingwood.***

*"That the information contained in the Trustee Reading File be received and filed."*

CARRIED

**11. CLOSING REMARKS**

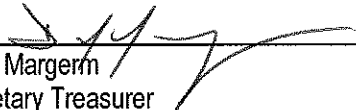
- The next regularly scheduled School Board meeting will be held on Tuesday, February 21, 2017 commencing at 7:00 pm at the School Board Office in Smithers.

**12. ADJORNED**

- The Board meeting was adjourned at 8:17pm.



Approved by Les Kearns, Chairperson  
of the Board of Education



Dave Margern  
Secretary Treasurer